



YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

| | | |
|--|--|--|
| 1.Name of the Institution | | MARATHWADA INSTITUTE OF TECHNOLOGY, CIDCO, AURANGABAD, MAHARASHTRA |
| • Name of the Head of the institution | | Mahendra H. Kondekar |
| • Designation | | Principal (in-charge) |
| • Does the institution function from its own campus? | | Yes |
| • Phone no./Alternate phone no. | | 02402993742 |
| • Mobile no | | 9822118755 |
| • Registered e-mail | | mahendra.kondekar@mit.asia |
| • Alternate e-mail | | principal.mitc@mit.asia |
| • Address | | D-sector, Plot.No. 37, N4, Cidco, Aurangabad |
| • City/Town | | AURANGABAD |
| • State/UT | | Maharashtra |
| • Pin Code | | 431003 |
| 2.Institutional status | | |
| • Affiliated /Constituent | | Affiliated |
| • Type of Institution | | Co-education |
| • Location | | Urban |

| | | | | | |
|--|---|----------------|-----------------------------|---------------|-------------|
| • Financial Status | Self-financing | | | | |
| • Name of the Affiliating University | Dr. Babasaheb Ambedkar Marathwada University Aurangabad | | | | |
| • Name of the IQAC Coordinator | Ranjay U. Kale | | | | |
| • Phone No. | 02402993742 | | | | |
| • Alternate phone No. | 02402993742 | | | | |
| • Mobile | 9404581114 | | | | |
| • IQAC e-mail address | ranjay.kale@mit.asia | | | | |
| • Alternate Email address | rnjkale@gmail.com | | | | |
| 3.Website address (Web link of the AQAR (Previous Academic Year) | https://cidco.mit.asia/files/naac/AQAR2020-21.pdf | | | | |
| 4.Whether Academic Calendar prepared during the year? | No | | | | |
| • if yes, whether it is uploaded in the Institutional website Web link: | | | | | |
| 5.Accreditation Details | | | | | |
| Cycle | Grade | CGPA | Year of Accreditation | Validity from | Validity to |
| Cycle 1 | B | 2.39 | 2020 | 08/01/2020 | 07/01/2025 |
| 6.Date of Establishment of IQAC | | | 02/01/2017 | | |
| 7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc., | | | | | |
| Institutional/Department /Faculty | Scheme | Funding Agency | Year of award with duration | Amount | |
| NIL | NIL | NIL | NIL | 0 | |
| 8.Whether composition of IQAC as per latest NAAC guidelines | | | Yes | | |
| • Upload latest notification of formation of IQAC | | | View File | | |

| | | |
|---|------------------|--|
| 9.No. of IQAC meetings held during the year | 2 | |
| <ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? | Yes | |
| <ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report | No File Uploaded | |
| 10.Whether IQAC received funding from any of the funding agency to support its activities during the year? | No | |
| <ul style="list-style-type: none"> If yes, mention the amount | | |
| 11.Significant contributions made by IQAC during the current year (maximum five bullets) | | |
| 1) Preparation of Academic calendar for 2021-22 and result analysis of previous year 2020-21 | | |
| 2) Induction program and bridge course for first year students. | | |
| 3) Webinar on web application development using ASP.NET | | |
| 4) Felicitation and expert talk of Prominent Alumnus on Career opportunities in IT | | |
| 5) One week STTP on " Workshop on Web Technologies" from 18 April 2022 to 23 April 2022 for BCA, B. Sc. CS /IT, M.Sc.CS/IT students. | | |
| 12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year | | |
| | | |

| Plan of Action | Achievements/Outcomes |
|---|---|
| <ul style="list-style-type: none"> To implement Programmes in which Choice Based Credit System (CBCS)/Elective course system. | <p>We have implemented choice based credit system (CBCS)/ elective system for BCA and M.Sc..CS /IT</p> |
| <ul style="list-style-type: none"> To collect structured feedback and analyze from all the stakeholders. | <p>We have conducted the structured feedback from stakeholders online. More than 100 participants recorded their response.</p> |
| <ul style="list-style-type: none"> To maintain Student - Full time teacher ratio. | <p>We have maintained 25:1 student teacher ratio in the academic year.</p> |
| <ul style="list-style-type: none"> Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. | <p>In pandemic situation almost all the teachers conducted online lectures through zoom meet app, google meet app etc. ERP system is implemented in the institute through which e-notes, MCQs are provided and class tests are conducted online.</p> |
| <ul style="list-style-type: none"> Evaluation Process and Reforms on Continuous Internal Evaluation(CIE) system at the institutional level if necessary. | <p>ERP helped a lot for continuous internal evaluation, we conduct 2 class tests on MCQs in each semester. We conducted written class tests and Prelim examinations. It helped for internal continuous evaluation of all students.</p> |
| <ul style="list-style-type: none"> Preparing and to adhere Academic calendar for academic activities and conduct of examination and other related matters. | <p>We have prepared academic calendar for academic activities and conducted examinations, co-curricular and extra-curricular activities.</p> |
| <ul style="list-style-type: none"> Preparing Result analysis | <p>We have prepared result analysis of all programmes, gender wise, category wise and we found that overall result is more than 85% in first year and second year students and we have find poor result approximate of 30% in final year students except B.</p> |

| | |
|---|---|
| | Sc. Automobile Technology and Workshop Technology. |
| <ul style="list-style-type: none"> To collect Student Satisfaction Survey (SSS) on overall institutional performance. | <p>We have collected student satisfaction survey as per NAAC format through online mode. We have received more than 100 responses from students. Students are enough satisfied for the efforts undertaken by the institute.</p> |
| <ul style="list-style-type: none"> Faculty participation in Seminars/Conferences and Symposia. | <p>12 faculties participated in online webinar, workshops and seminars.</p> |
| <ul style="list-style-type: none"> Conducting number of extension and outreach programmes in collaboration with industry, community and Non- Government Organisations through NSS/UBA. | <p>20 extension activities are conducted throughout the year through NSS. 150 students participated in various activities</p> |
| <ul style="list-style-type: none"> To sign MoUs with institutions, industries, corporate houses etc. | <p>Institute signed 2 MOUs in this year these are Synchro Serve Global solutions Pvt Ltd, Hyderabad and Automotive Skill Development Council Aurangabad for Curriculum design, Project guidance, Expert talk etc.</p> |
| <ul style="list-style-type: none"> To allocate budget excluding salary for infrastructure augmentation | <p>We have allocated budget for infrastructure augmentation and maintenance.</p> |
| <ul style="list-style-type: none"> Facility for e-content | <p>We have provided internet facilities through wifi and projector and some faculties prepared their e content in written format and uploaded on ERP system. All faculties prepared e content on ERP.</p> |
| <ul style="list-style-type: none"> Scholarships and Financial Support | <p>Institute helped the students to avail the benefits of different scholarship such as GOI scholarship, SWADHAR scholarship, and institute helped some general and OBC</p> |

| | |
|--|--|
| | <p>students those who have not covered in above scholarships through Blue cross scholarship. 292 students benefitted by various scholarships.</p> |
| <ul style="list-style-type: none"> • Number of capability enhancement and development schemes such as Remedial coaching, soft skills, Bridge courses, Yoga, Meditation, Personal Counseling and Mentoring etc., | <p>1) We have Teacher Guardian scheme for personal counseling it worked lot after covid situation for mental support to students for academic activities. 2) We celebrated yoga day and students joined. 3) Expert talk on MOOC courses NPTEL by Prof. Shubhshree Savant 4) Webinar on career in Data science by Mr. Kailas Warade. 5) Seminar on Womens Health and Hygeine.</p> |
| <ul style="list-style-type: none"> • Campus placement | <p>40 students placed through campus interview.</p> |
| <ul style="list-style-type: none"> • Meetings/activities organized by Alumni cell | <p>We conducted the Alumni meeting online this year because of corona crisis..</p> |
| <ul style="list-style-type: none"> • Implementation of e-governance in areas of operations. | <p>Implemented ERP for Administration such as CL through ERP, Lecture records, Admission, Attendance, and Examination etc.</p> |
| <ul style="list-style-type: none"> • To strengthen faculty Empowerment Strategies | <p>All teaching and non-teaching faculties availed by the insurance policy.</p> |
| <ul style="list-style-type: none"> • To conduct internal and external financial audits regularly | <p>Institute has conducted internal and external financial audit.</p> |
| <ul style="list-style-type: none"> • To improve academic excellence by adopting effective teaching practices. | <p>We have provided the online and offline teaching facility to students in and evaluation on ERP system.</p> |
| <p>13.Whether the AQAR was placed before statutory body?</p> | <p>Yes</p> |

- Name of the statutory body

| Name | Date of meeting(s) |
|------|--------------------|
| CDC | 11/03/2023 |

14. Whether institutional data submitted to AISHE

| Year | Date of Submission |
|---------|--------------------|
| 2021-22 | 01/04/2023 |

15. Multidisciplinary / interdisciplinary

The Institution is affiliated to Dr. Babasaheb Ambedkar Marathwada University Aurangabad. The University adopted the CBCS pattern from 2017-18 in some programmes. As per the CBCS pattern, the university offers several self learning and value based non CGPA courses of interdisciplinary nature. 'Democracy, Elections and Good Governance' is the non credit course for First year students of all disciplines. 'Environmental studies' for second year students and 'Indian Constitution' is credit course for final year's students of PG. Our University is likely to implement NEP 2020 and will offer multidisciplinary courses. As per the regulations and guidelines of university we will follow the same.

16. Academic bank of credits (ABC):

As per the National Education Policy 2020, the Academic Bank of Credit (ABC) is going to implement by the university to facilitate

academic mobility of students. Our institute is also adopting the policy guidelines for the appropriate credit transfer. The Institute has been following the pattern of CBCS adopted by the university. The university has informed the institute about the necessary action for implementation of ABC. The faculties of our institute instructed the stakeholders regarding the same. The University is likely to conduct the workshop/ seminar for implementation of ABC. The institute appointed a faculty member as Nodal officer for the execution of guidelines given by the university.

17. Skill development:

The institute has adopted a policy to run skill

development programmes for the overall development to mitigate the requirement

of 21st century skills in the society. Our institute was running

1) Red Hat international certification: under it we run two courses
i) Red hat certified system Administrator ii) Red hat certified system Engineer

2) Oracle : under it we run two courses i) DBMS ii) Java Programming

We are also interested in developing new skill development programmes for the upcoming years.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

We conduct various cultural programmes for integration of Indian knowledge system such as Marathi Bhasha Din, Hindi Bhasha Din, Regional and National language literature books are available in the library for students and faculties. We celebrate Birtha anniversaries of our national leaders.

To preserve and spread Indian culture and tradition we organized various activities such as traditional day celebrations, Mehandi, Rangoli, Dance, Singing, Zimma fugadi and Various festivals and Marathi Bhasha Savardhan etc. We inculcate Indian culture and values through the participation of students in university level youth festivals.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Our institute has adopted the CBCS pattern of Dr. Babasaheb Ambedkar Marathwada University Aurangabad since 2017-18 for UG and 2021-22 for PG Course. As per CBCS guidelines, the university reconstructed the syllabi of all the programmes. In restructured programmes university included the outcomes in the form of objectives of the courses and programmes. We discuss with the student regarding the course and program outcomes frequently. We verify these outcomes by result analysis and continuous assessment process.

20.Distance education/online education:

We have conducted online lectures in covid - 19 period on online mode like ZOOM, google Meet, Teams etc.

Extended Profile

| 1.Programme | |
|---|---------------------------|
| 1.1 Number of courses offered by the institution across all programs during the year | 378 |
| File Description | Documents |
| Data Template | View File |
| 2.Student | |
| 2.1 Number of students during the year | 526 |
| File Description | Documents |
| Institutional Data in Prescribed Format | View File |
| 2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year | 644 |
| File Description | Documents |
| Data Template | View File |
| 2.3 Number of outgoing/ final year students during the year | 83 |
| File Description | Documents |
| Data Template | View File |
| 3.Academic | |
| 3.1 Number of full time teachers during the year | 23 |
| File Description | Documents |
| Data Template | View File |
| 3.2 | 23 |

| Number of sanctioned posts during the year | |
|--|---------------------------|
| File Description | Documents |
| Data Template | View File |
| 4.Institution | |
| 4.1 Total number of Classrooms and Seminar halls | 12 |
| 4.2 Total expenditure excluding salary during the year (INR in lakhs) | 7.27046 |
| 4.3 Total number of computers on campus for academic purposes | 105 |

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

1.Preparation of Academic Calendar: At the beginning of each academic year, the academic calendar is prepared at the college level, co-curricular and extracurricular events in alignment with the University academic calendar. 2. Library books Upgradation: The library is informed of required textbooks, reference books and e-journals for the forthcoming semester/academic year. 3.Course Allocation: Courses are allocated to the faculty members based on their expertise & subject preferences by the Head of the department (HOD) and approved by the Director. 4.Time Table Preparation: Class-wise time tables, Time table for lab courses is prepared separately. Individual faculty time tables are prepared reflecting his/her complete workload. 5. Preparation of Course file: Each faculty member prepares the course file which includes the time table, lecture plan, course outcomes, mapping of course outcomes with program outcomes & program specific outcomes, attainment levels and targets, identified curriculum gaps, corrective actions, unit wise notes, previous question papers and previous performances. 6.Tutorial/Assignments: Tutorial Assignments are duly given to the students & are checked on the after submission by students. 7.Reviews: Periodical review on the coverage of syllabus and

regularity of the students is taken by the HOD. 8. Assessments: As per the regulations of the affiliated university, the assessment done by: 1. Internal Assessment : There are two internal Class Test 2. External Assessment: The external assessment is based on the semester end examinations conducted by the university

| File Description | Documents |
|-------------------------------------|---|
| Upload relevant supporting document | View File |
| Link for Additional information | https://cidco.mit.asia/departments/igac/downloads/2021-22/I/1.1.1.pdf |

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

An academic calendar is prepared by the concerned official at the beginning of each semester in line with the University's calendar consisting of various curricular, extra and co-curricular activities. The calendar is uploaded on college website. Compliance of Continuous Internal Evaluation with Academic Calendar 1. Classes and Lab time-table -Time-table is uploaded on the college portal (ERP) and displayed on notice boards of every department. 2. Course files and Lecture Plan- After the allocation of subjects to faculty, course file of each subject is prepared consisting of detailed teaching plan 3. Internal Examinations- The Approximate dates of CT1, CT2 are mentioned in the academic calendar. In case of labs and projects, internal viva and practical exams are conducted by respective departments before/after the pre university examinations. 4. Question Paper Setting- The question paper of internal exams is prepared by concerned faculties of the department. 5. Exam evaluation- internal exam evaluation done by concern subject teachers. 6. Assignments - In addition to the tests, assignments are also the part of Continuous Internal Evaluation. Every teacher conducts regular class tests consisting of MCQs on the related topic for practice. 7. University Exams- The tentative dates for university exams are indicated in the academic calendar. The final university exam schedule is also displayed on students' notice boards. 8. Student feedback - At the end of academic session students submit their feedback for each subject through online feedback forms.

| File Description | Documents |
|-------------------------------------|---|
| Upload relevant supporting document | View File |
| Link for Additional information | https://cidco.mit.asia/departments/igac/downloads/2021-22/I/1.1.2.pdf |

1.1.3 - Teachers of the Institution participate in C. Any 2 of the above following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.
Academic council/BoS of Affiliating University
Setting of question papers for UG/PG programs
Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
Assessment /evaluation process of the affiliating University

| File Description | Documents |
|--|---------------------------|
| Details of participation of teachers in various bodies/activities provided as a response to the metric | View File |
| Any additional information | View File |

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

5

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| Minutes of relevant Academic Council/ BOS meetings | No File Uploaded |
| Institutional data in prescribed format (Data Template) | View File |

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

2

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| Brochure or any other document relating to Add on /Certificate programs | No File Uploaded |
| List of Add on /Certificate programs (Data Template) | View File |

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

300

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| Details of the students enrolled in Subjects related to certificate/Add-on programs | View File |

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

We believe in maintaining healthy environment for all its students. The curriculum is designed by the university itself does include many of these aspects such as the subjects namely Communication Skill in the I Year and Personality Development in second year IT , Environmental Studies in all II Year, Organisational behaviour in BCA. There are various committees which take care of the students such as: (i) Women Grievances Committee: We are proud to state that in our college the incidents of sexual harassment of women students are nil due to the discipline in the campus. Yet this cell interacts with women students at regular intervals to identify any sort of issues existing. (ii) Anti- Ragging Committee: As per the guidelines of UGC, an Anti- Ragging Committee has been constituted to handle the issues pertaining to ragging. (iii) Human Rights: The college conducts various programmes on Human Rights to provide awareness among SwachhBharath • Blood Donation Programmes • Voter's Day Programme • students. Tree Plantation • Health Awareness Programmes •

(iv) **Discipline Committee:** This committee plays a vibrant role in the maintenance of discipline of the complete campus. In day to day functioning of the college as well as any special occasion or any programmes, this committee's presence and control is mandatory.

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum. | View File |

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

8

| File Description | Documents |
|--|---------------------------|
| Any additional information | No File Uploaded |
| Programme / Curriculum/ Syllabus of the courses | No File Uploaded |
| Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses | No File Uploaded |
| MoU's with relevant organizations for these courses, if any | No File Uploaded |
| Institutional Data in Prescribed Format | View File |

1.3.3 - Number of students undertaking project work/field work/ internships

189

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| List of programmes and number of students undertaking project work/field work/ /internships (Data Template) | View File |

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students
Teachers
Employers
Alumni

B. Any 3 of the above

| File Description | Documents |
|---|---|
| URL for stakeholder feedback report | https://cidco.mit.asia/departments/igac/downloads/2021-22/I/1.4.1.pdf |
| Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management | View File |
| Any additional information | No File Uploaded |

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

| File Description | Documents |
|-----------------------------------|---|
| Upload any additional information | View File |
| URL for feedback report | https://cidco.mit.asia/departments/igac/downloads/2021-22/I/1.4.2.pdf |

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

526

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| Institutional data in prescribed format | View File |

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC,

Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

334

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| Number of seats filled against seats reserved (Data Template) | View File |

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

At the time of admission, students are counselled about the Programs they opt to study by Admission Committee. Students learning levels are assessed by the following programmes and activities: Student Induction Programme (SIP): SIP organizes for the first year students every year. Slow learners are identified on the basis of their performance in CIA and Sem Examinations. Different strategies like remedial coaching, Bridge course, homework, tests, etc. are employed for the progress of the slow learners, of which remedial coaching is of a great help. Special programmes for the slow learners are conducted outside the regular teaching hours. The departments evolve their own strategies including supply of simplified study materials and question banks for effective learning. Written assignments help improve their writing skills as well as comprehension. Departmental students Presentation , VIVA VOCE are conducted for their oral presentation and overall public speaking skills . Advanced learners are given due opportunities to upgrade their knowledge level by selecting Self-Learning Courses and earn extra credits. present them in Seminars. They are motivated to undertake online certificate courses in SWAYAM, Java, Oracle, Database certification. High performing students are identified on the basis of internal assessment, university examination, and involvement in NSS, Cultural activities.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://cidco.mit.asia/departments/igac/downloads/2021-22/II/2.2.1.pdf |
| Upload any additional information | View File |

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

| Number of Students | Number of Teachers |
|--------------------|--------------------|
| 526 | 23 |

| File Description | Documents |
|----------------------------|---------------------------|
| Any additional information | View File |

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

For enhancing learning experiences the faculty members adopt many ways, for example, lecture method, interactive method, project method, computer-assisted method, experiment method etc. Many teachers use the conventional black-board / WhiteBoard presentation methods, especially in Accountancy , mathematics, Statistics where they teach mathematics and statistics as numerical solving. Also some teachers use PPTs and computer-based materials. Experiential learning: is the process of learning through experience by doing and reflecting. We encourage students to practice various technical and non-technical skills through project development, student seminars, student development programs, workshops, internships and industrial visits. These activities are planned, conducted and monitored regularly by the faculty to ensure that students are practicing the required skills, reflecting on their experiences and improving their skills. Participative Learning: The activities and Camp of NSS, institutional social responsibility through Village Adoption, Tree plantation . Swatchh Bharat and Health awareness camp, Blood Donation Camp to help the students t to learn Art of living in a team for Social and community welfare. Problem solving Methodology: Case study method is adopted in teaching learning process to make the students have logical thinking and practical knowledge to develop problem solving ability.

| File Description | Documents |
|-----------------------------------|---------------------------|
| Upload any additional information | View File |
| Link for additional information | Nil |

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Besides the chalk and talk method of teaching, the college makes intensive use of ICT-enabled tools, including online resources for effective teaching and learning process. The faculty use ICT enabled classrooms with LCD projectors, internet connectivity, software, PowerPoint presentations developed by teachers to expose the students to advanced knowledge and practical learning. Projectors are installed in all classrooms to incorporate new pedagogies in the teaching-learning process. Printing facility is available in all the labs. The students and faculty make use of email, group mails, and social networking tools for instantaneous communication and information dissemination. All kinds of Teaching aids, including ATAL, NPTEL, SWAYAM and modern teaching and learning methods available in the College are regularly used by the teaching faculty to give the students a better learning experience. The entire Campus has connection with broadband internet.

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | View File |
| Provide link for webpage describing the ICT enabled tools for effective teaching-learning process | View File |

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

19

| File Description | Documents |
|--|---------------------------|
| Upload, number of students enrolled and full time teachers on roll | View File |
| Circulars pertaining to assigning mentors to mentees | No File Uploaded |
| Mentor/mentee ratio | View File |

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

23

| File Description | Documents |
|--|---------------------------|
| Full time teachers and sanctioned posts for year (Data Template) | View File |
| Any additional information | View File |
| List of the faculty members authenticated by the Head of HEI | View File |

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

5

| File Description | Documents |
|--|---------------------------|
| Any additional information | View File |
| List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template) | View File |

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

193

| File Description | Documents |
|--|---------------------------|
| Any additional information | View File |
| List of Teachers including their PAN, designation, dept. and experience details(Data Template) | View File |

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

College provides information to all students for internal assessment of examination during Lectures at very first semester. Every faculty member prepared lesson plan and discussed with student in first lecture of subject. Schedule of internal exams, Academic Calendar is strictly followed by College. Dates for the internal Examinations are notified by the HOD of respective department. The college takes up initiatives to make internal assessments transparent and effective: Updation of different university notifications about the examination is provided to the teachers as well as students. The university norms relating to examination pattern are communicated to the students. Minimum 2 class tests are held per semester. Class Test Time tables of respective departments are displayed well in advance on the notice boards. Internal marks are awarded by the teacher on the basis of overall performance of student. Teachers assign innovative projects to students to build and check their creative skills. continuous internal assessment system works throughout the session to evaluate the students on the basis of their daily performance and growth. The students can interact with teachers after test / tutorial for their doubts and queries. Through TGS students can share their educational as well as personal problems with the teacher guardian.

| File Description | Documents |
|---------------------------------|---|
| Any additional information | View File |
| Link for additional information | https://cidco.mit.asia/departments/igac/downloads/2021-22/II/2.5.1.pdf |

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The college follows strictly the guidelines and rules issued by the affiliating university while conducting internals and semester-end

examinations. At Institute level: There is an Examination Cell working on examination related issues concerning both internal and external examinations. The teacher distributes evaluated answer sheets to students, and any clarifications or grievances are addressed by the teacher. If any discrepancy is noticed by the students, the concerned teacher will resolve the discrepancy, and the necessary corrections will be made. at University level: As external exams are conducted by the University the college has only the duty of arranging the facilities for smooth and fair conduction of exams in the college by strict vigilance. If students have grievances related to evaluation of university answer scripts it is intimated to the subject handling faculty and head of the department if necessary, for further action. Students can bring their grievances by applying for the following evaluation procedure: Re-Evaluation: Students can apply for re-evaluation of their answer scripts within a time period from the declaration of results if they are not satisfied with their results. The evaluation process is carried out by subject experts. Result will be announced before commencement of University Examination .

| File Description | Documents |
|---------------------------------|---|
| Any additional information | View File |
| Link for additional information | https://cidco.mit.asia/departments/igac/downloads/2021-22/II/2.5.2.pdf |

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

All programs of the institute have clearly stated learning outcomes in terms of course outcomes (COs), Program Outcomes (POs), and Program Specific Outcomes (PSOs). The PSOs define the abilities of the students of the respective program expected at the time of graduation and it's defined by the Department. COs are the clear statements of what a student should be able to demonstrate at the end of the course, it should be assessable and measurable in terms of knowledge skills, and abilities. Program outcomes describe what students should know and be able to do at the end of the Program. Display of POs, PSOs, and COs: POs, PSOs, and COs are published on a website . All outcomes are displayed in all prominent places The importance of the learning outcomes has been communicated to the teachers in every IQAC meeting The college also motivated and sent teachers to attend special workshops, Seminars so that better result

can be achieved.

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Paste link for Additional information | https://cidco.mit.asia/departments/igac/downloads/2021-22/II/2.6.1.pdf |
| Upload COs for all Programmes (exemplars from Glossary) | View File |

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The college assigns prime importance to the evaluation of performance of the students. By monitoring the attainment of PO, program specific outcomes, and course outcomes, this college regularly attempts to evaluate whether the students are able to achieve their goals. At the beginning of the new academic session "Induction Programme" is held where the students are briefed about the vision and mission of the college along with learning outcomes and evaluation process. Lesson plan based on the syllabus prescribed by the university is prepared by the teachers. Keeping the course outcome in mind the teachers prepare a strategic teaching plan. Upgrading laboratories with required equipment and facilities to access e-resources, other web based resources and ICT enabled tools are some of the aids used in the attainment of course outcomes. University level theory and practical examinations help in measuring the attainment level. Each department endeavors to monitor if there is any marked difference in class test results and university level performance. process. Moreover, the college has an active Career Counselling Cell which organizes seminars, webinars, workshops on job opportunities and arranges campus placements so that students can receive proper guidance and be more successful in future.

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | View File |
| Paste link for Additional information | https://cidco.mit.asia/departments/igac/downloads/2021-22/II/2.6.2.1.pdf |

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the

year

82

| File Description | Documents |
|--|---|
| Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template) | View File |
| Upload any additional information | View File |
| Paste link for the annual report | https://cidco.mit.asia/departments/igac/downloads/2021-22/II/2.6.3.pdf |

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://cidco.mit.asia/departments/igac/downloads/2021-22/II/2.7.1.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

NIL

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| e-copies of the grant award letters for sponsored research projects /endowments | No File Uploaded |
| List of endowments / projects with details of grants(Data Template) | View File |

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

0

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| Institutional data in prescribed format | View File |

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

| File Description | Documents |
|---|---------------------------|
| List of research projects and funding details (Data Template) | View File |
| Any additional information | No File Uploaded |
| Supporting document from Funding Agency | No File Uploaded |
| Paste link to funding agency website | Nil |

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

MIT CIDCO Institute encourages students to gain knowledge through innovations and involvement in creative ideas along with an academic knowledge system. Students are given a chance to develop entrepreneurship-related skills and come up with productive and constructive ideas. In the academic year of 2021-2022, departmental-level curricular and extra-curricular activities, and events were organized which helped in building a bridge between students, faculty members, and industry/organizational level experts to create an ecosystem for innovation and creative transfer of knowledge. We have Entrepreneurship Development Cell (EDC) under which we have established a network in the corporate world, promote some brilliant ideas for entrepreneurs and organize orientation program & workshops for students. Our aim is to build a strong platform for students for Skill Development & Entrepreneurship. The EDC cell provides short term training, assign special projects, in plant training, create

vocational and technical training framework, kaushal vikas to ensure entrepreneurship among students.

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | View File |
| Paste link for additional information | https://cidco.mit.asia/departments/igac/downloads/2021-22/III/3.2.1.pdf |

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

2

| File Description | Documents |
|--|---------------------------|
| Report of the event | View File |
| Any additional information | View File |
| List of workshops/seminars during last 5 years (Data Template) | View File |

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

| File Description | Documents |
|--|---------------------------|
| URL to the research page on HEI website | Nil |
| List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template) | View File |
| Any additional information | View File |

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

6

| File Description | Documents |
|--|---------------------------|
| Any additional information | View File |
| List of research papers by title, author, department, name and year of publication (Data Template) | View File |

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

0

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| List books and chapters edited volumes/ books published (Data Template) | View File |

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

MIT Cidco has organized several extension activities in the neighborhood community, adopted villages and weaker sections of the societies that sensitizes students towards community issues, gender disparities, social inequity, etc., and teach social values. This will transform the outlook and commitment of the students towards the society. National Service Scheme aims to develop the personality of student volunteers through community services and make them sensitive and responsible human beings aware of the socioeconomic realities of India to live a life of discipline and service to society through various activities including residential training camps. The NSS is critical in fostering gender sensitivity through seminars, inter-institutional collaborations, lectures organized throughout the year. They will prove good administrators, good humans with good moral behaviour and responsible citizens in future. At the same time the needs of the society and the needs of the downtrodden sections are fulfilled.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Paste link for additional information | Nil |
| Upload any additional information | View File |

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

| File Description | Documents |
|--|---------------------------|
| Any additional information | No File Uploaded |
| Number of awards for extension activities in last 5 year (Data Template) | View File |
| e-copy of the award letters | No File Uploaded |

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

10

| File Description | Documents |
|--|---------------------------|
| Reports of the event organized | View File |
| Any additional information | View File |
| Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template) | View File |

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in

collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

200

| File Description | Documents |
|--|---------------------------|
| Report of the event | View File |
| Any additional information | View File |
| Number of students participating in extension activities with Govt. or NGO etc (Data Template) | View File |

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

2

| File Description | Documents |
|--|---------------------------|
| e-copies of related Document | No File Uploaded |
| Any additional information | View File |
| Details of Collaborative activities with institutions/industries for research, Faculty | View File |

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

30

| File Description | Documents |
|--|---------------------------|
| e-Copies of the MoUs with institution./ industry/corporate houses | No File Uploaded |
| Any additional information | View File |
| Details of functional MoUs with institutions of national, international importance, other universities etc during the year | View File |

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The Institute focuses on developing good and modern infrastructure like classrooms, laboratories, library with reading rooms, internet facility, parking facility, and canteen. The Institute strives to create or enhance the infrastructure in view of a healthy, comfortable and technology based environment required for effective teaching and learning. The institution constantly and continuously expands and upgrades the required infrastructure facilities, in view of the changes of the University syllabus. The Institute has well equipped facilities for curricular and co-curricular activities. The class rooms, seminar halls, laboratories, workshops have adequate space for holding all academic activities. All the departments are fully equipped with the necessary equipment to meet the ever increasing requirements of academics. All the classrooms are well ventilated and having all the teaching aids are available in the classrooms. Provision of power Point Presentation and other aids are also available for more effective teaching learning.

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | View File |
| Paste link for additional information | https://cidco.mit.asia/departments/igac/downloads/2021-22/IV/4.1.1.pdf |

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Facilities for cultural activities: We have open ground for conducting gathering and big cultural programme. We have auditorium for conducting small functions like anniversaries of National Leaders etc. Cultural programmes like fresher party, farewell to final year students, students competitions are taken in auditorium. We have sound system with two mikes.

Facilities for sports, games:

Auditorium / College Lawn 01 Quantity Indoor Dumbbell set 4 Chess 6
Tennis racket / ball 06/08

Table Tennis Table

01

Boxing kit

02 Badminton racket 06

Carom Board kit

04 Outdoor Foot ball 01 Throw ball Net 06/ 01 Volley ball / net / kit 02 / 01 / 12 Cricket total kit 01 Cricket ball 12 Kho-Kho pole (Pair) 01 Kabaddi kit (Men) 24 Gymnasium Home Gym set 01 Dumbbells 2.5 kg 3 Pairs Dumbbells 4 kg 3 Pairs Dumbbells 5.2 kg 4 Pairs Dumbbells 6 kg 1 Pairs Yoga Center Auditorium / College Lawn

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | No File Uploaded |
| Paste link for additional information | https://cidco.mit.asia/departments/igac/downloads/2021-22/IV/4.1.2.pdf |

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

10

| File Description | Documents |
|---|---|
| Upload any additional information | No File Uploaded |
| Paste link for additional information | https://cidco.mit.asia/departments/igac/downloads/2021-22/IV/4.1.3.pdf |
| Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template) | View File |

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

0.29

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | No File Uploaded |
| Upload audited utilization statements | View File |
| Upload Details of budget allocation, excluding salary during the year (Data Template) | View File |

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library is a resource of knowledge having ample of collection of books, journals, magazines, periodicals, e- resources etc. College library is well equipped with automated ERP system and OPAC (Online Public Access Catalog) which provides facility for book search. ERP system helps to maintain the books data such as: Issued books record. Available books record books issued in a year for individual student, Manual errors are reduced while issuing books helps to trace the name of the borrower of the lost book if found. Calculation of dues is done automatically which also displays the total due of all students at the end of the year. Record of the transaction of each book is easily available. Daily, monthly and annual reports of transaction can be generated with the help of the software. Books are issued using Bar code: Name of the ILMS

Software:ERP System Nature of Automation:Fully Automated Version:2.0
Year of Automation:June 2020

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | No File Uploaded |
| Paste link for Additional Information | https://cidco.mit.asia/departments/igac/downloads/2021-22/IV/4.2.1.pdf |

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources C. Any 2 of the above

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | No File Uploaded |
| Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template) | View File |

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.38

| File Description | Documents |
|--|---------------------------|
| Any additional information | No File Uploaded |
| Audited statements of accounts | View File |
| Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template) | View File |

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

46

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| Details of library usage by teachers and students | View File |

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

College has latest IT Infrastructure to support teaching and learning process. The IT infrastructure is timely updated to improve teaching methodologies and to provide advanced knowledge. Details of computing facilities i.e. hardware and software are as follows: Total Number of systems:105 Client Server system (Red hat):15 LCD Projector= 10 Ink Jet Printer= 8 Multi Facility Printer= 1 Xerox Machine=1 Scanner = 2 Dot Matrix Printer= 1 Generator = 1 U. P. S. = 1 DHCP Server= 1 Number of nodes with Internet Facility= 105 Number of systems with individual configurations Desktop (Lenovo, Intel Pentium Dual Core, 2GB RAM, 500GB HDD) Desktop(Zenith, Intel P IV, 1GB RAM, 40 to 80 GB HDD) Desktop(Lenovo Think Center, Intel Dual Core, 2GB RAM, 500 GB HDD) Desktop (ACER, Intel Dual Core, 4 GB RAM, 1 TB HDD) Dedicated computing facilities Internet availability in all computer labs Wi-Fi in Hostel

Paid Xerox facility LAN Facility Wi Fi Facility (Nature: Up to certain limit) & month. Point to point facility Point to point network available between college and parent institution through which students, accounts & library records are centrally stored.

We have newly added in 2021-22 1) Battery for UPS Inverter to power College Server PC and Office PC 2)(Wireless Connectivity Device)

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | No File Uploaded |
| Paste link for additional information | https://cidco.mit.asia/departments/igac/downloads/2021-22/IV/4.3.1.pdf |

4.3.2 - Number of Computers

105

| File Description | Documents |
|-----------------------------------|---------------------------|
| Upload any additional information | No File Uploaded |
| List of Computers | View File |

4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

| File Description | Documents |
|--|---------------------------|
| Upload any additional Information | No File Uploaded |
| Details of available bandwidth of internet connection in the Institution | View File |

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

6.98019

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | No File Uploaded |
| Audited statements of accounts | View File |
| Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates) | View File |

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Procedures and policies for maintaining and utilizing physical, academic and support facilities :Maintenance of physical, academic support facilities are as follows: 1.The expenditure permission of maintenance is carried out in budget of college in the month of March and sent to MIT IBS Office for approval. 2.Cleaning of the campus, toilets, classrooms, maintenance of garden, hostel etc. is done through Annual Maintenance Contract (AMC), a central

housekeeping agency of MIT 3. The maintenance of computer hardware, CCTVs, LCD projectors, printer, Xerox, scanner is done by service provider. 4. The maintenance of hardware and software of IT infrastructure is managed by departments with the help of students. If problem is not resolved by the staff then the maintenance is done by external technician. 5. Refilling of fire extinguishers is done by service provider. 6. There is regular water supply from Municipal Corporation. The college has two bore wells.

7. The necessary maintenance of equipment's, instruments is done by staff. 8. The respective departments conduct a periodic audit to ensure timely corrective action for proper functioning of the various equipment and hardware. 9. The proposals about maintenance of laboratory equipment's are immediately approved by management and the work is done in time. 10. For voltage fluctuations Miniature Circuit Breakers (MCB) are installed in all computer labs to avoid overload and faults in power supply. 11. Physical and Academic facilities are uploaded on website.

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | View File |
| Paste link for additional information | https://cidco.mit.asia/departments/igac/downloads/2021-22/IV/Maintenance_Bills.pdf |

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

247

| File Description | Documents |
|--|---------------------------|
| Upload self attested letter with the list of students sanctioned scholarship | View File |
| Upload any additional information | View File |
| Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template) | View File |

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

45

| File Description | Documents |
|--|---------------------------|
| Upload any additional information | View File |
| Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template) | View File |

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills
Language and communication skills Life skills
(Yoga, physical fitness, health and hygiene)
ICT/computing skills**

A. All of the above

| File Description | Documents |
|---|---|
| Link to Institutional website | https://cidco.mit.asia/departments/igac/downloads/2021-22/V/5.1.3.pdf |
| Any additional information | View File |
| Details of capability building and skills enhancement initiatives (Data Template) | View File |

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

115

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

115

| File Description | Documents |
|--|---------------------------|
| Any additional information | View File |
| Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template) | View File |

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

| File Description | Documents |
|--|---------------------------|
| Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee | View File |
| Upload any additional information | No File Uploaded |
| Details of student grievances including sexual harassment and ragging cases | View File |

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

30

| File Description | Documents |
|--|---------------------------|
| Self-attested list of students placed | View File |
| Upload any additional information | View File |
| Details of student placement during the year (Data Template) | View File |

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

8

| File Description | Documents |
|--|---------------------------|
| Upload supporting data for student/alumni | View File |
| Any additional information | No File Uploaded |
| Details of student progression to higher education | View File |

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

| File Description | Documents |
|--|---------------------------|
| Upload supporting data for the same | No File Uploaded |
| Any additional information | No File Uploaded |
| Number of students qualifying in state/ national/ international level examinations during the year (Data Template) | View File |

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

| File Description | Documents |
|--|---------------------------|
| e-copies of award letters and certificates | No File Uploaded |
| Any additional information | No File Uploaded |
| Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template) | View File |

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

In 2021 -22 there is corona crisis hence college runs in online and offline mode as per the situation. According the situation Institution is abide the rules of affiliating university and Government of Maharashtra. We are unable to constitute the student council this year. But we have representation of students in various committees as follows

- 1) Internal complaints committee (ICC)
- 2) Anti Ragging committee
- 3) Cultural committee

| File Description | Documents |
|---------------------------------------|---------------------------|
| Paste link for additional information | Nil |
| Upload any additional information | View File |

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

0

| File Description | Documents |
|--|---------------------------|
| Report of the event | No File Uploaded |
| Upload any additional information | No File Uploaded |
| Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template) | View File |

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The College has Alumni committee but not registered association. The following are the office bearers of the Alumni Association. Sr.No. Name of Members Designation

- 1 Dr.Mahendra H. KondekarChairman
- 2 Asst. Prof. Surekha D. Mengade Member
- 3 Asst. Prof.Bhaskar D. Kadam Member
4. Dr.. Sonal D. Bachhao Coordinator

The Contribution of Alumni to the growth & development of the institution will be taken into consideration. Institute is positive and open for the feedback and suggestions by the alumni and tries to meet their feedback and suggestions in the shortest possible time. The institution is extremely proud of every member of its alumni. Most of them are successful in their careers as jobs, higher education and in the field of entrepreneurship. We successfully draw on their support through Annual Alumni meets. The Alumni meets with the current batches and mentors them through the networking forums to the

best of their abilities. They share their experiences, knowledge and advice the students. The Alumni Association plays an important role in helping to shape the future of the Institute by representing the views of its members and contribute to build an engaged and supportive alumni community.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://cidco.mit.asia/departments/igac/downloads/2021-22/V/5.4.1.pdf |
| Upload any additional information | View File |

5.4.2 - Alumni contribution during the year E. <1Lakhs (INR in Lakhs)

| File Description | Documents |
|-----------------------------------|------------------|
| Upload any additional information | No File Uploaded |

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The governance of the institution runs according to the vision, mission and objectives. Formulation of action plans and defining the policy objectives attempts to address the issues of systematic change to provide quality education. Creating robust principles, frameworks, systems and processes the institution intends to reinforce the culture of excellence. All the systems work together as a team aiming to be champions of organizational change. The Departments fosters a healthy competitive atmosphere among themselves and each one strives to accomplish excellence in their standards. We help students to build their overall personality to become a responsible person of the society. We run career oriented programmes to get employment to the students after their education. Many students placed and some students started their own ventures. We arrange seminar, workshop on career opportunities for the awareness of the opportunities for the market. All teaching and non teaching faculties work together as a team for achieving the objectives of the institution.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://cidco.mit.asia/departments/igac/downloads/2021-22/VI/6.1.1.pdf |
| Upload any additional information | View File |

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The top management is highly responsive, plans in a meticulous manner to utilize the resources optimally. The empowered team of Principal, IQAC members, teachers and supporting staff and students help in design and implementation of quality policy and plans. The successful implementation of quality policy and plans is due to:

- Excellent communication at all levels, one to one interaction.
- Excellent interpersonal relationship of the management with the Head of the institution, and head of the institution with staff and students.
- Head of the Institution believes in total transparency and participatory management involving all concerned individuals of the organization.
- Above mentioned criteria along with the information feedback tools like meetings of the staff, Heads of departments, Association meetings, examination committee meetings and various activities which are organized by inviting illustrious personalities.
- Regular meetings of the College Development committee, college committee and the managing committee.
- The management encourages staff to give suggestions for improving the efficiency of the institution. These are implemented on a priority basis.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://cidco.mit.asia/departments/igac/downloads/2021-22/VI/6.1.2.pdf |
| Upload any additional information | View File |

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

In view of the strategic plans, the institute has perspective plan of advancement. This arrangement is made according to the necessities of the students and so as to oblige the requirements of the institute and the society.

Following Major areas are covered in the plan as mentioned below:

- Academics
- Administration
- Research
- Hostel/Infrastructure
- Industry interface placement activity
- Social Responsibility
- Feedback from stakeholders
- Financial planning and support

Academics

Marathwada Institute of Technology, Cidco, Aurangabad is an affiliated institute from Dr. Babasaheb Ambedkar Marathwada University, Aurangabad and it receive curriculum to be caught to students as provided by University. The curriculum provided by the university needs a focus on various issues viz:

1. Technical knowledge with respect to core discipline
2. Use of Advanced Technologies etc.

3. Development of knowledge to cater the need of economy, society country as a whole to contribute the development of the nation.

| File Description | Documents |
|--|---|
| Strategic Plan and deployment documents on the website | View File |
| Paste link for additional information | https://cidco.mit.asia/departments/igac/downloads/2021-22/VI/6.2.1.pdf |
| Upload any additional information | No File Uploaded |

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

With the hands-on experience of the management, the Institutional Management is designed in a scientific way with transparency to get the optimum results out of it.

A hierarchical sets up is established from top management to down the level clearly demarking the Duties, Responsibilities, Accountability and Authorities at every stage.

It has an effective organizational structure which monitors and improves the institution. The organizational structure of the institution is attached with supporting document.. We appoint employees according to the need and policies of managemnet and rules of affiliating universities by getting consent of special cell of Dr. BAMU. Appointment letter is given to employee which contains service rules in detail. If eligible candidates are not available then ad-hoc faculties are appointed by local selection committee for a period of one year.

| File Description | Documents |
|---|---|
| Paste link for additional information | https://cidco.mit.asia/departments/igac/downloads/2021-22/VI/6.2.2.pdf |
| Link to Organogram of the institution webpage | https://cidco.mit.asia/departments/igac/downloads/2021-22/VI/6.2.2.Additional.pdf |
| Upload any additional information | No File Uploaded |

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

| File Description | Documents |
|--|---------------------------|
| ERP (Enterprise Resource Planning) Document | View File |
| Screen shots of user inter faces | View File |
| Any additional information | View File |
| Details of implementation of e-governance in areas of operation, Administration etc(Data Template) | View File |

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Marathwada Institute of Technology, Cidco, Aurangabad has effective welfare measures in place for its teaching and non-teaching staff. The various welfare schemes are as follows:

- Accidental Insurance
- Maternity benefits as per norms
- All the non-doctoral staff members are encouraged to get enrolled for part-time Ph.D. program.
- Subsidized on medical facilities in MIT Hospital, Aurangabad
- Employees Provident Fund
- Non Teaching Employee gets fees concession for their ward

The following facilities are also provided to employees for efficient functioning:

- Medical leave as per norms
- Psychological counseling
- Internet and free Wi-Fi facilities are also available in campus for staff & Students
- Workspace
- Computing facility
- Sports facilities
- Faculty members are provided with Individual cabin and system to facilitate good ambience.

Skill development courses are organized for non- teaching staff to

enhance their skills in work environment.

- Women Empowerment Cell is established for creating venues for women members to flourish and gain momentum.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://cidco.mit.asia/departments/igac/downloads/2021-22/VI/6.3.1-work.pdf |
| Upload any additional information | View File |

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | No File Uploaded |
| Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template) | View File |

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

1

| File Description | Documents |
|--|---------------------------|
| Reports of the Human Resource Development Centres (UGCASC or other relevant centres). | No File Uploaded |
| Reports of Academic Staff College or similar centers | No File Uploaded |
| Upload any additional information | View File |
| Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template) | View File |

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

3

| File Description | Documents |
|---|---------------------------|
| IQAC report summary | No File Uploaded |
| Reports of the Human Resource Development Centres (UGCASC or other relevant centers) | No File Uploaded |
| Upload any additional information | View File |
| Details of teachers attending professional development programmes during the year (Data Template) | View File |

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The college has a "self-appraisal system" to evaluate the performance of the faculty and ensure that information on multiple activities, like post with salary details, teaching, research and extension programmes etc.

The college also appraises the performance of its non-teaching staff

at the time of promotion recommended by the Principal and approval by the top management.

- Staff fill up the self-appraisal form it include multiple activities, like post with salary details, teaching, research & other work.
- These appraisal form submitted to the all respective HOD and then forward to the Principal.

Principal check all appraisal form giving remark on that and finally submitted to the management for evaluation.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://cidco.mit.asia/departments/igac/downloads/2021-22/VI/6.3.5.pdf |
| Upload any additional information | No File Uploaded |

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college has such mechanisms for the internal & external audit.

Internal Audit: Internal Audit is conducted with the help of account section of G.S.Mandal. Internal regular Audit is conducted with the help of account section.

External Audit: The Accounts are regularly audited every year. The college has appointed statutory auditor Account (C.A.) for the external audit.

The external audit is done by Mr. N. V. Sharma Chartered accountant. He is appointed by G.S.Mandal.

Scholarship external Audit: There is Scholarship external audit done by the Social Welfare Department. Also Schedule Tribe (ST) Scholarship External Audit is done by department.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Paste link for additional information | Nil |
| Upload any additional information | View File |

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

4.5

| File Description | Documents |
|---|---------------------------|
| Annual statements of accounts | View File |
| Any additional information | View File |
| Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template) | View File |

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Policy and procedure for resource mobilization:

The major sources of institutional funding are fees received from the students. Deficit has been managed by funding from parent trust.

Suitable Institutional mechanisms are available to monitor the effective and efficient use of financial resources.

Our expenses are monitored, checked and controlled under vertical hierarchy through internal control system of all the day to day transactions. Apart from above we have also appointed external statutory auditor.

Student scholarships are received from various schemes under state and central government.

Different grants for updating/purchasing equipment's/ teaching aids/ infrastructure for cocurricular development are received from the top management.

Funds for organizing extension and outreach programmes are received from the university NSS, Sports and Various programs.

Optimal utilization of resources:

The funds collected from above resources are utilized optimally. The utilization was done for following purpose:

1. Expenditure on manpower resources.
2. Expenditure on academic and physical facilities.
3. Expenditure on maintenance of infrastructures.
4. Purchase of text & reference books, etc.
5. Subscription of research journals, Remote access with library of Dr. Babasaheb Ambedkar Marathwada University, Aurangabad.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Paste link for additional information | Nil |
| Upload any additional information | View File |

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC is one of the major policy making and implementing unit in our college. It strives hard for upgrading the college infrastructure and all support facilities to meet the standards of higher education and growing need of students. It assesses and suggests the parameters of quality education.

However following may be two examples of best practices institutionalized:

- Academic Audit through IQAC :

The college takes academic audit of each department and various committees every year through IQAC to increase and maintain the quality of education. Academic Audit Committee is set up for this purpose. At the beginning of academic session, the committee collects academic plan including publication innovative and best practices, assignment, ICT based activity, students competition, seminar and workshop supposed to organize for better performance. The Committee evaluated plan submitted by the departments and committees as per the academic plan reviewed their academic

progress. IQAC contributed for academic excellence through various activities.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://cidco.mit.asia/departments/igac/downloads/2021-22/VI/6.5.1.pdf |
| Upload any additional information | View File |

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC continuously reviews and takes steps to improve the quality of the teaching-learning process.

The Academic Calendar is prepared in advance, displayed and circulated in the Institute and strictly followed.

Admission to various programmes, summer, winter and mid-term vacations, examination schedule and declaration of results are notified in the Academic Calendar.

All newly admitted students have to compulsorily attend the Orientation Programme, in which they are made aware of the values, the uniqueness of the Education system, the teaching learning process, the system of continuous evaluation, various co curricular activities etc. All students are also given a guided tour of the campus and the various facilities.

Students are informed of the Time-Table, Programme structure, syllabus of the courses before the semester commences.

Class Teachers & Mentors are regularly conducted with students to take feedback and appropriate steps are taken to enhance the teaching-learning process.

Feedback from students is also taken individually by Head of Department for their respective courses and directly through IQAC. Students are also free to approach the Principal of the Institute for feedback and suggestions.

Feedback is properly analyzed and shared with the Principal, HODs and individual faculty members.

The teaching-learning processes are reviewed, and improvements implemented, based on the IQAC recommendations. The major initiatives taken over the last five years include the following:

- Automation of Admission Processes - Provision for online fee payment
- Curriculum Development Workshops in many subjects
- MoUs with prestigious Institutes, Universities, Industries
- Application for NIRF, NAAC

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://cidco.mit.asia/departments/iqac/downloads/2021-22/VI/6.5.2.pdf |
| Upload any additional information | No File Uploaded |

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

| File Description | Documents |
|--|---|
| Paste web link of Annual reports of Institution | https://cidco.mit.asia/departments/iqac/downloads/2021-22/VI/NIRF.pdf |
| Upload e-copies of the accreditations and certifications | View File |
| Upload any additional information | View File |
| Upload details of Quality assurance initiatives of the institution (Data Template) | View File |

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

For good quality technical education and for ensure women empowerment through gender equity in education, MIT college cidco always take initiative. The college is taking consistent efforts to promote women education. Various programs, webinar, seminar are organized to aware students about gender equality. Gender equality is promoted through admission policy, special care is taken to admit female candidates. Age relaxation is given in employment for female candidate. Maternity leave, child care leave are given to female employees. For the security purpose in college campus formation of committee like Internal Complaints Committee (ICC) is established, CCTV camera is installed. No decimation made with Transgender person and equal opportunity is given to them. World women day and International Transgender day Of visibility is celebrated in college annually. Each women student is allocated to different women mentee for the purpose of personal help.

| File Description | Documents |
|--|---|
| Annual gender sensitization action plan | https://cidco.mit.asia/departments/igac/downloads/2021-22/VII/7.1.1.pdf |
| Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information | https://cidco.mit.asia/departments/igac/downloads/2021-22/VII/7.1.1.pdf |

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

| File Description | Documents |
|--------------------------------|---------------------------|
| Geo tagged Photographs | View File |
| Any other relevant information | No File Uploaded |

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

SOLID WASTE MANAGEMENT

LIQUID WASTE MANAGEMENT

PLASTIC WASTE MANAGEMENT

The MIT Cidco made different techniques for the management of degradable and non-degradable waste. The main focus is to, recycle, reuse and reduce the waste. It is advised by MIT Cidco management to refuse anything which is not needed. For solid waste management, different dustbins are entitled with different name for respective waste deposited. The daily collected waste in different bins are dispose to convert into manure. The non-degradable waste is given to local municipal corporation for solid waste management.

The MIT Cidco made wastage water pipeline through which waste water is supplied to trees planted in the campus, which help in preventing the wastage of used water in sewage and reduce load on sewage system.

| File Description | Documents |
|---|---------------------------|
| Relevant documents like agreements / MoUs with Government and other approved agencies | No File Uploaded |
| Geo tagged photographs of the facilities | View File |

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus **A. Any 4 or all of the above**

| File Description | Documents |
|---|---------------------------|
| Geo tagged photographs / videos of the facilities | View File |
| Any other relevant information | No File Uploaded |

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: **A. Any 4 or All of the above**

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

| File Description | Documents |
|--|---------------------------|
| Geo tagged photos / videos of the facilities | View File |
| Various policy documents / decisions circulated for implementation | No File Uploaded |
| Any other relevant documents | No File Uploaded |

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

B. Any 3 of the above

| File Description | Documents |
|---|---------------------------|
| Reports on environment and energy audits submitted by the auditing agency | View File |
| Certification by the auditing agency | No File Uploaded |
| Certificates of the awards received | No File Uploaded |
| Any other relevant information | No File Uploaded |

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment

D. Any 1 of the above

5.

Provision for enquiry and information :
Human assistance, reader, scribe, soft copies of
reading material, screen reading

| File Description | Documents |
|--|---------------------------|
| Geo tagged photographs / videos of the facilities | View File |
| Policy documents and information brochures on the support to be provided | No File Uploaded |
| Details of the Software procured for providing the assistance | No File Uploaded |
| Any other relevant information | No File Uploaded |

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Campus provides inclusive environment by organizing various programs in college. To promote cultural, regional, linguistic, communal socioeconomic and other diversities tolerance and harmony, various cultural and sports activities are conducted in college. Students from across the state have been benefitting due to jurisdiction of college.

Unity in diversity is done by NSS cell by organizing various programs. Institute adopt a village every year through NSS cell and programs like pathnatya, rally, Dam formation etc are arranged in village for promotion of communal and cultural harmony.

Marathi bhasha din and Hindi bhasha din is organized by NSS cell on 27th February and 14th September to deliberate the linguistic harmony between Marathi and Hindi. Different competition are conducted on this day.

Seminars, workshops are conducted by various department to promote communal harmony and tolerance. Various programmed organized from 15th August 2021 to 31st December 2021 to celebrate Azadi ka Amrut Mahtosav to sensitize student about freedom fighter. Rakhsha Bandhan is celebrated in orphan home to sensitize student about the last section in society.

| File Description | Documents |
|--|---------------------------|
| Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution) | View File |
| Any other relevant information | No File Uploaded |

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The MIT Cidco design various programs for the encouragement of Constitutional values, rights, duties, and responsibilities of citizens among the students and employee. Different activities are arrange to create awareness about the national identity and symbols.

The MIT Cidco celebrate Independence day every year on August 15 in its campus. On this day National Flag is hoisted by chief guest followed by singing of the National Anthem by students. The Chief guest and Principal address the student on the freedom and different freedom fighter. In the year 2021 we celebrate Azadi Ka Amrit Mahotsav the 75th Independence day

On 26th January the date on which Constitution of India come into effect, MIT cidco celebrate Republic Day in its campus with great honor highlighting the importance of constitution. To create awareness about constitution of India different activities like poster competition are conducted.

On 26th November constitution day is celebrated in college campus and all the students with staff take oath of allegiance to the constitution.

| File Description | Documents |
|--|---|
| Details of activities that inculcate values; necessary to render students in to responsible citizens | https://cidco.mit.asia/departments/igac/downloads/2021-22/VII/7.1.9.pdf |
| Any other relevant information | Nil |

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code B. Any 3 of the above

of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

| File Description | Documents |
|--|---------------------------|
| Code of ethics policy document | View File |
| Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims | No File Uploaded |
| Any other relevant information | No File Uploaded |

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Every year National Festivals i.e. Republic Day on 26th January and Independence day on 15th August celebrated in College campus by hoisting national flag by the chef guest.

On 14th January Dr. Babasaheb Ambedkar Marathwad University Namvistar din is celebrated.

On 12th January Rashtramata Jijau birth Anniversary along with the birth anniversary of Swami Vivekananda is celebrated.

National Voter day is celebrated On 25th January to bring awareness about democracy and rights and important of vote.

On 8th February women's day is celebrated in campus under the supervision of women cell and awareness about women health and gender equality is spread

On 19th February Chattrapati Shivaji Maharaj birth Anniversary is celebrated and talk on his great work for common people is takes place.

International environment day is celebrated On 6th June for promoting awareness about importance of environment.

International Yoga day was celebrated in the college on 21st June. Students were introduced about benefits of yoga. Students and staff members performed different types of yoga.

On 26th November constitution day is celebrated to commemorate the adaptation of the Constitution of India. The day highlights the efforts of the makers of constitution

| File Description | Documents |
|---|---------------------------|
| Annual report of the celebrations and commemorative events for the last (During the year) | View File |
| Geo tagged photographs of some of the events | No File Uploaded |
| Any other relevant information | No File Uploaded |

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Title of the Practice: To develop Students awareness about self-employment through participation in Entrepreneurship Development Programme through various activities.

Objectives of the practice:

1) The initiative aims to involve the students in various Entrepreneurial activities like industrial visits, Entrepreneurship Development seminar and workshops, Poster presentation competition of students on successful Entrepreneurs and industrialists.

2) To improve the awareness about self-employability among graduates and help them to identify the qualities and skills for future Entrepreneurs.

Context: As we know that most of the graduates take education for good employment. This demand from education is not fulfilled only through employment. Self-employment can help the students to get the job as well as give the job to others.

Best Practice II Title of the Practice: Implementation of ERP modules for academic and administrative effectiveness. **Objectives of the practice:** To enhance the qualitative academic and administration work for students. To remove the financial crises by paying academic

or exam fees online. To trend the student to use of ERP software for easy and day to day work. Context: ERP is the internet based process, can be used on mobile also. It is used for admission, financial, and academic process.

| File Description | Documents |
|---|---|
| Best practices in the Institutional website | https://cidco.mit.asia/departments/igac/downloads/2021-22/VII/7.2.1.pdf |
| Any other relevant information | https://cidco.mit.asia/departments/igac/downloads/2021-22/VII/7.2.2.pdf |

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Our institute was established in 2001. Motto of our institution is to provide technical education, skill based education and make the learner employable or entrepreneur. Our institute runs courses like 1) Bachelor of Computer Application 2) Bachelor of Science in Computer Science 3) Bachelor of Science in Information Technology 4) Bachelor of Science in Automobile Technology 5) Bachelor of Science in workshop Technology 6) Bachelor of Science in Refrigeration and Air conditioning 7) Master of Science in Information Technology 8) Master of Science in Computer Science

All of the above programmes are skill based and help students to get job opportunities.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

1.Preparation of Academic Calendar: At the beginning of each academic year, the academic calendar is prepared at the college level, co-curricular and extracurricular events in alignment with the University academic calendar. 2. Library books Upgradation: The library is informed of required textbooks, reference books and e-journals for the forthcoming semester/academic year. 3.Course Allocation: Courses are allocated to the faculty members based on their expertise & subject preferences by the Head of the department (HOD) and approved by the Director. 4.Time Table Preparation: Class-wise time tables, Time table for lab courses is prepared separately. Individual faculty time tables are prepared reflecting his/her complete workload. 5. Preparation of Course file: Each faculty member prepares the course file which includes the time table, lecture plan, course outcomes, mapping of course outcomes with program outcomes & program specific outcomes, attainment levels and targets, identified curriculum gaps, corrective actions, unit wise notes, previous question papers and previous performances. 6.Tutorial/Assignments: Tutorial Assignments are duly given to the students & are checked on the after submission by students. 7.Reviews: Periodical review on the coverage of syllabus and regularity of the students is taken by the HOD. 8.Assessments: As per the regulations of the affiliated university, the assessment done by: 1. Internal Assessment : There are two internal Class Test 2. External Assessment: The external assessment is based on the semester end examinations conducted by the university

| File Description | Documents |
|-------------------------------------|---|
| Upload relevant supporting document | View File |
| Link for Additional information | https://cidco.mit.asia/departments/igac/downloads/2021-22/I/1.1.1.pdf |

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

An academic calendar is prepared by the concerned official at the beginning of each semester in line with the University's calendar consisting of various curricular, extra and co-curricular activities. The calendar is uploaded on college website.

Compliance of Continuous Internal Evaluation with Academic Calendar

1. Classes and Lab time-table -Time-table is uploaded on the college portal (ERP) and displayed on notice boards of every department.
2. Course files and Lecture Plan- After the allocation of subjects to faculty, course file of each subject is prepared consisting of detailed teaching plan
3. Internal Examinations- The Approximate dates of CT1, CT2 are mentioned in the academic calendar. In case of labs and projects, internal viva and practical exams are conducted by respective departments before/after the pre university examinations.
4. Question Paper Setting- The question paper of internal exams is prepared by concerned faculties of the department.
5. Exam evaluation- internal exam evaluation done by concern subject teachers.
6. Assignments - In addition to the tests, assignments are also the part of Continuous Internal Evaluation. Every teacher conducts regular class tests consisting of MCQs on the related topic for practice.
7. University Exams- The tentative dates for university exams are indicated in the academic calendar. The final university exam schedule is also displayed on students' notice boards.
8. Student feedback - At the end of academic session students submit their feedback for each subject through online feedback forms.

| File Description | Documents |
|-------------------------------------|---|
| Upload relevant supporting document | View File |
| Link for Additional information | https://cidco.mit.asia/departments/igac/downloads/2021-22/I/1.1.2.pdf |

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.
Academic council/BoS of Affiliating University
Setting of question papers for UG/PG programs
Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
Assessment /evaluation process of the affiliating University

C. Any 2 of the above

| File Description | Documents |
|--|---------------------------|
| Details of participation of teachers in various bodies/activities provided as a response to the metric | View File |
| Any additional information | View File |

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

5

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| Minutes of relevant Academic Council/ BOS meetings | No File Uploaded |
| Institutional data in prescribed format (Data Template) | View File |

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

2

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| Brochure or any other document relating to Add on /Certificate programs | No File Uploaded |
| List of Add on /Certificate programs (Data Template) | View File |

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

300

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| Details of the students enrolled in Subjects related to certificate/Add-on programs | View File |

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

We believe in maintaining healthy environment for all its students. The curriculum is designed by the university itself does include many of these aspects such as the subjects namely Communication Skill in the I Year and Personality Development in second year IT , Environmental Studies in all II Year, Organisational behaviour in BCA. There are various committees which take care of the students such as: (i) Women Grievances Committee: We are proud to state that in our college the incidents of sexual harassment of women students are nil due to the discipline in the campus. Yet this cell interacts with women students at regular intervals to identify any sort of issues existing. (ii) Anti- Ragging Committee: As per the guidelines of UGC, an Anti- Ragging Committee has been constituted to handle the issues pertaining to ragging. (iii) Human Rights: The college conducts various programmes on Human Rights to provide awareness among SwachhBharath • Blood Donation Programmes • Voter's Day Programme • students. Tree Plantation • Health Awareness Programmes • (iv) Discipline Committee: This committee plays a vibrant role in the maintenance of discipline of the complete campus. In day to day functioning of the college as well as any special occasion or any programmes, this committee's presence and control is mandatory.

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum. | View File |

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

8

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| Programme / Curriculum/ Syllabus of the courses | No File Uploaded |
| Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses | No File Uploaded |
| MoU's with relevant organizations for these courses, if any | No File Uploaded |
| Institutional Data in Prescribed Format | View File |

1.3.3 - Number of students undertaking project work/field work/ internships

189

| File Description | Documents |
|--|---------------------------|
| Any additional information | View File |
| List of programmes and number of students undertaking project work/field work/ /internships (Data Template) | View File |

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

B. Any 3 of the above

| File Description | Documents |
|---|---|
| URL for stakeholder feedback report | https://cidco.mit.asia/departments/igac/downloads/2021-22/I/1.4.1.pdf |
| Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management | View File |
| Any additional information | No File Uploaded |

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

| File Description | Documents |
|-----------------------------------|---|
| Upload any additional information | View File |
| URL for feedback report | https://cidco.mit.asia/departments/igac/downloads/2021-22/I/1.4.2.pdf |

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

526

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| Institutional data in prescribed format | View File |

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

334

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| Number of seats filled against seats reserved (Data Template) | View File |

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

At the time of admission, students are counselled about the Programs they opt to study by Admission Committee. Students learning levels are assessed by the following programmes and activities: Student Induction Programme (SIP): SIP organizes for the first year students every year. Slow learners are identified on the basis of their performance in CIA and Sem Examinations. Different strategies like remedial coaching, Bridge course, homework, tests, etc. are employed for the progress of the slow learners, of which remedial coaching is of a great help. Special programmes for the slow learners are conducted outside the regular teaching hours. The departments evolve their own strategies including supply of simplified study materials and question banks for effective learning. Written assignments help improve their writing skills as well as comprehension. Departmental students Presentation, VIVA VOCE are conducted for their oral presentation and overall public speaking skills. Advanced learners are given due opportunities to upgrade their knowledge level by selecting Self-Learning Courses and earn extra credits. present them in Seminars. They are motivated to undertake online certificate courses in SWAYAM, Java, Oracle, Database certification. High performing students are identified on the basis of internal assessment, university examination, and involvement in NSS, Cultural activities.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://cidco.mit.asia/departments/iqac/downloads/2021-22/II/2.2.1.pdf |
| Upload any additional information | View File |

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

| | |
|--------------------|--------------------|
| Number of Students | Number of Teachers |
| 526 | 23 |

| File Description | Documents |
|----------------------------|---------------------------|
| Any additional information | View File |

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

For enhancing learning experiences the faculty members adopt many ways, for example, lecture method, interactive method, project method, computer-assisted method, experiment method etc. Many teachers use the conventional black-board / WhiteBoard presentation methods, especially in Accountancy , mathematics, Statistics where they teach mathematics and statistics as numerical solving. Also some teachers use PPTs and computer-based materials. Experiential learning: is the process of learning through experience by doing and reflecting. We encourage students to practice various technical and non-technical skills through project development, student seminars, student development programs, workshops, internships and industrial visits. These activities are planned, conducted and monitored regularly by the faculty to ensure that students are practicing the required skills, reflecting on their experiences and improving their skills. Participative Learning: The activities and Camp of NSS, institutional social responsibility through Village Adoption, Tree plantation . Swatchh Bharat and Health awareness camp, Blood Donation Camp to help the students t to learn Art of living in a team for Social and community welfare. Problem solving Methodology: Case study method is adopted in teaching learning process to make the students have logical thinking and practical knowledge to develop problem solving ability.

| File Description | Documents |
|-----------------------------------|---------------------------|
| Upload any additional information | View File |
| Link for additional information | Nil |

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Besides the chalk and talk method of teaching, the college makes intensive use of ICT-enabled tools, including online resources for effective teaching and learning process. The faculty use ICT enabled classrooms with LCD projectors, internet connectivity, software, PowerPoint presentations developed by teachers to expose the students to advanced knowledge and practical learning. Projectors are installed in all classrooms to incorporate new pedagogies in the teaching-learning process. Printing facility is available in all the labs. The students and faculty make use of email, group mails, and social networking tools for instantaneous communication and information dissemination. All kinds of Teaching aids, including ATAL, NPTEL, SWAYAM and modern teaching and learning methods available in the College are regularly used by the teaching faculty to give the students a better learning experience. The entire Campus has connection with broadband internet.

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | View File |
| Provide link for webpage describing the ICT enabled tools for effective teaching-learning process | View File |

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

19

| File Description | Documents |
|--|---------------------------|
| Upload, number of students enrolled and full time teachers on roll | View File |
| Circulars pertaining to assigning mentors to mentees | No File Uploaded |
| Mentor/mentee ratio | View File |

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

23

| File Description | Documents |
|--|---------------------------|
| Full time teachers and sanctioned posts for year (Data Template) | View File |
| Any additional information | View File |
| List of the faculty members authenticated by the Head of HEI | View File |

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

5

| File Description | Documents |
|--|---------------------------|
| Any additional information | View File |
| List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template) | View File |

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

193

| File Description | Documents |
|--|---------------------------|
| Any additional information | View File |
| List of Teachers including their PAN, designation, dept. and experience details(Data Template) | View File |

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

College provides information to all students for internal assessment of examination during Lectures at very first semester. Every faculty member prepared lesson plan and discussed with student in first lecture of subject. Schedule of internal exams, Academic Calendar is strictly followed by College. Dates for the internal Examinations are notified by the HOD of respective department. The college takes up initiatives to make internal assessments transparent and effective: Updation of different university notifications about the examination is provided to the teachers as well as students. The university norms relating to examination pattern are communicated to the students. Minimum 2 class tests are held per semester. Class Test Time tables of respective departments are displayed well in advance on the notice boards. Internal marks are awarded by the teacher on the basis of overall performance of student. Teachers assign innovative projects to students to build and check their creative skills. continuous internal assessment system works throughout the session to evaluate the students on the basis of their daily performance and growth. The students can interact with teachers after test / tutorial for their doubts and queries. Through TGS students can share their educational as well as personal problems with the teacher guardian.

| File Description | Documents |
|---------------------------------|---|
| Any additional information | View File |
| Link for additional information | https://cidco.mit.asia/departments/igac/downloads/2021-22/II/2.5.1.pdf |

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The college follows strictly the guidelines and rules issued by the affiliating university while conducting internals and semester-end examinations. At Institute level: There is an Examination Cell working on examination related issues concerning both internal and external examinations. The teacher distributes evaluated answer sheets to students, and any clarifications or grievances are addressed by the teacher. If any discrepancy is noticed by the students, the concerned teacher will resolve the discrepancy, and the necessary corrections will be made. at University level: As external exams are conducted by the University the college has only the duty of arranging the facilities for smooth and fair conduction of exams in the college by strict vigilance. If students have grievances related to

evaluation of university answer scripts it is intimated to the subject handling faculty and head of the department if necessary, for further action. Students can bring their grievances by applying for the following evaluation procedure: Re-Evaluation: Students can apply for re-evaluation of their answer scripts within a time period from the declaration of results if they are not satisfied with their results. The evaluation process is carried out by subject experts. Result will be announced before commencement of University Examination .

| File Description | Documents |
|---------------------------------|---|
| Any additional information | View File |
| Link for additional information | https://cidco.mit.asia/departments/iqac/downloads/2021-22/II/2.5.2.pdf |

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

All programs of the institute have clearly stated learning outcomes in terms of course outcomes (COs), Program Outcomes (POs), and Program Specific Outcomes (PSOs). The PSOs define the abilities of the students of the respective program expected at the time of graduation and it's defined by the Department. COs are the clear statements of what a student should be able to demonstrate at the end of the course, it should be assessable and measurable in terms of knowledge skills, and abilities. Program outcomes describe what students should know and be able to do at the end of the Program. Display of POs, PSOs, and COs: POs, PSOs, and COs are published on a website . All outcomes are displayed in all prominent places The importance of the learning outcomes has been communicated to the teachers in every IQAC meeting The college also motivated and sent teachers to attend special workshops, Seminars so that better result can be achieved.

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Paste link for Additional information | https://cidco.mit.asia/departments/igac/downloads/2021-22/II/2.6.1.pdf |
| Upload COs for all Programmes (exemplars from Glossary) | View File |

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The college assigns prime importance to the evaluation of performance of the students. By monitoring the attainment of PO, program specific outcomes, and course outcomes, this college regularly attempts to evaluate whether the students are able to achieve their goals. At the beginning of the new academic session "Induction Programme" is held where the students are briefed about the vision and mission of the college along with learning outcomes and evaluation process. Lesson plan based on the syllabus prescribed by the university is prepared by the teachers. Keeping the course outcome in mind the teachers prepare a strategic teaching plan. Upgrading laboratories with required equipment and facilities to access e-resources, other web based resources and ICT enabled tools are some of the aids used in the attainment of course outcomes. University level theory and practical examinations help in measuring the attainment level. Each department endeavors to monitor if there is any marked difference in class test results and university level performance. Moreover, the college has an active Career Counselling Cell which organizes seminars, webinars, workshops on job opportunities and arranges campus placements so that students can receive proper guidance and be more successful in future.

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | View File |
| Paste link for Additional information | https://cidco.mit.asia/departments/igac/downloads/2021-22/II/2.6.2.1.pdf |

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during

the year

82

| File Description | Documents |
|--|---|
| Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template) | View File |
| Upload any additional information | View File |
| Paste link for the annual report | https://cidco.mit.asia/departments/igac/downloads/2021-22/II/2.6.3.pdf |

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://cidco.mit.asia/departments/igac/downloads/2021-22/II/2.7.1.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

NIL

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| e-copies of the grant award letters for sponsored research projects /endowments | No File Uploaded |
| List of endowments / projects with details of grants(Data Template) | View File |

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

0

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| Institutional data in prescribed format | View File |

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

| File Description | Documents |
|---|---------------------------|
| List of research projects and funding details (Data Template) | View File |
| Any additional information | No File Uploaded |
| Supporting document from Funding Agency | No File Uploaded |
| Paste link to funding agency website | Nil |

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

MIT CIDCO Institute encourages students to gain knowledge through innovations and involvement in creative ideas along with an academic knowledge system. Students are given a chance to develop entrepreneurship-related skills and come up with productive and constructive ideas. In the academic year of 2021-2022, departmental-level curricular and extra-curricular activities, and events were organized which helped in building a bridge between students, faculty members, and industry/organizational level experts to create an ecosystem for innovation and creative transfer of knowledge. We have Entrepreneurship Development Cell (EDC) under which we have established a network in the corporate world, promote some brilliant ideas for entrepreneurs and organize orientation program & workshops for students. Our aim is to build a strong platform for students for Skill Development & Entrepreneurship. The EDC cell provides short term training,

assign special projects, in plant training, create vocational and technical training framework, kaushal vikas to ensure entrepreneurship among students.

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | View File |
| Paste link for additional information | https://cidco.mit.asia/departments/igac/downloads/2021-22/III/3.2.1.pdf |

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

2

| File Description | Documents |
|--|---------------------------|
| Report of the event | View File |
| Any additional information | View File |
| List of workshops/seminars during last 5 years (Data Template) | View File |

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

| File Description | Documents |
|--|---------------------------|
| URL to the research page on HEI website | Nil |
| List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template) | View File |
| Any additional information | View File |

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website

during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

6

| File Description | Documents |
|--|---------------------------|
| Any additional information | View File |
| List of research papers by title, author, department, name and year of publication (Data Template) | View File |

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

0

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| List books and chapters edited volumes/ books published (Data Template) | View File |

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

MIT Cidco has organized several extension activities in the neighborhood community, adopted villages and weaker sections of the societies that sensitizes students towards community issues, gender disparities, social inequity, etc., and teach social values. This will transform the outlook and commitment of the students towards the society. National Service Scheme aims to develop the personality of student volunteers through community services and make them sensitive and responsible human beings aware of the socioeconomic realities of India to live a life of discipline and service to society through various activities including residential training camps. The NSS is critical in fostering gender sensitivity through seminars, inter-institutional collaborations, lectures organized throughout the year. They will prove good administrators, good humans with good

moral behaviour and responsible citizens in future. At the same time the needs of the society and the needs of the downtrodden sections are fulfilled.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Paste link for additional information | Nil |
| Upload any additional information | View File |

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

| File Description | Documents |
|--|---------------------------|
| Any additional information | No File Uploaded |
| Number of awards for extension activities in last 5 year (Data Template) | View File |
| e-copy of the award letters | No File Uploaded |

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

10

| File Description | Documents |
|--|---------------------------|
| Reports of the event organized | View File |
| Any additional information | View File |
| Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template) | View File |

| 3.4.4 - Number of students participating in extension activities at 3.4.3. above during year | |
|--|---------------------------|
| 3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year | |
| 200 | |
| File Description | Documents |
| Report of the event | View File |
| Any additional information | View File |
| Number of students participating in extension activities with Govt. or NGO etc (Data Template) | View File |
| 3.5 - Collaboration | |
| 3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year | |
| 3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year | |
| 2 | |
| File Description | Documents |
| e-copies of related Document | No File Uploaded |
| Any additional information | View File |
| Details of Collaborative activities with institutions/industries for research, Faculty | View File |
| 3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year | |
| 3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year | |
| 30 | |

| File Description | Documents |
|--|---------------------------|
| e-Copies of the MoUs with institution./ industry/corporate houses | No File Uploaded |
| Any additional information | View File |
| Details of functional MoUs with institutions of national, international importance, other universities etc during the year | View File |

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The Institute focuses on developing good and modern infrastructure like classrooms, laboratories, library with reading rooms, internet facility, parking facility, and canteen. The Institute strives to create or enhance the infrastructure in view of a healthy, comfortable and technology based environment required for effective teaching and learning. The institution constantly and continuously expands and upgrades the required infrastructure facilities, in view of the changes of the University syllabus. The Institute has well equipped facilities for curricular and co-curricular activities. The class rooms, seminar halls, laboratories, workshops have adequate space for holding all academic activities. All the departments are fully equipped with the necessary equipment to meet the ever increasing requirements of academics. All the classrooms are well ventilated and having all the teaching aids are available in the classrooms. Provision of power Point Presentation and other aids are also available for more effective teaching learning.

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | View File |
| Paste link for additional information | https://cidco.mit.asia/departments/igac/downloads/2021-22/IV/4.1.1.pdf |

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Facilities for cultural activities: We have open ground for conducting gathering and big cultural programme. We have auditorium for conducting small functions like anniversaries of National Leaders etc. Cultural programmes like fresher party, farewell to final year students, students competitions are taken in auditorium. We have sound system with two mikes.

Facilities for sports, games:

Auditorium / College Lawn 01 Quantity Indoor Dumbbell set 4 Chess 6 Tennis racket / ball 06/08

Table Tennis Table

01

Boxing kit

02 Badminton racket 06

Carom Board kit

04 Outdoor Foot ball 01 Throw ball Net 06/ 01 Volley ball / net / kit 02 / 01 / 12 Cricket total kit 01 Cricket ball 12 Kho-Kho pole (Pair) 01 Kabaddi kit (Men) 24 Gymnasium Home Gym set 01 Dumbbells 2.5 kg 3 Pairs Dumbbells 4 kg 3 Pairs Dumbbells 5.2 kg 4 Pairs Dumbbells 6 kg 1 Pairs Yoga Center Auditorium / College Lawn

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | No File Uploaded |
| Paste link for additional information | https://cidco.mit.asia/departments/igac/downloads/2021-22/IV/4.1.2.pdf |

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

10

| File Description | Documents |
|---|---|
| Upload any additional information | No File Uploaded |
| Paste link for additional information | https://cidco.mit.asia/departments/igac/downloads/2021-22/IV/4.1.3.pdf |
| Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template) | View File |

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

0.29

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | No File Uploaded |
| Upload audited utilization statements | View File |
| Upload Details of budget allocation, excluding salary during the year (Data Template) | View File |

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library is a resource of knowledge having ample of collection of books, journals, magazines, periodicals, e- resources etc. College library is well equipped with automated ERP system and OPAC (Online Public Access Catalog) which provides facility for book search. ERP system helps to maintain the books data such as: Issued books record. Available books record books issued in a year for individual student, Manual errors are reduced while issuing books helps to trace the name of the borrower of the lost book if found. Calculation of dues is done automatically which also displays the total due of all students at the end of the year. Record of the transaction of each book is easily available. Daily, monthly and annual reports of transaction can be generated with the help of the software. Books are issued using

Bar code: Name of the ILMS Software:ERP System Nature of Automation:Fully Automated Version:2.0 Year of Automation:June 2020

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | No File Uploaded |
| Paste link for Additional Information | https://cidco.mit.asia/departments/igac/downloads/2021-22/IV/4.2.1.pdf |

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

C. Any 2 of the above

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | No File Uploaded |
| Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template) | View File |

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.38

| File Description | Documents |
|--|---------------------------|
| Any additional information | No File Uploaded |
| Audited statements of accounts | View File |
| Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template) | View File |

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

46

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| Details of library usage by teachers and students | View File |

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

College has latest IT Infrastructure to support teaching and learning process. The IT infrastructure is timely updated to improve teaching methodologies and to provide advanced knowledge. Details of computing facilities i.e. hardware and software are as follows: Total Number of systems:105 Client Server system (Red hat):15 LCD Projector= 10 Ink Jet Printer= 8 Multi Facility Printer= 1 Xerox Machine=1 Scanner = 2 Dot Matrix Printer= 1 Generator = 1 U. P. S. = 1 DHCP Server= 1 Number of nodes with Internet Facility= 105 Number of systems with individual configurations Desktop (Lenovo, Intel Pentium Dual Core, 2GB RAM, 500GB HDD) Desktop(Zenith, Intel P IV, 1GB RAM, 40 to 80 GB HDD) Desktop(Lenovo Think Center, Intel Dual Core, 2GB RAM, 500 GB HDD) Desktop (ACER, Intel Dual Core, 4 GB RAM, 1 TB HDD) Dedicated computing facilities Internet availability in all computer labs Wi-Fi in Hostel

Paid Xerox facility LAN Facility Wi Fi Facility (Nature: Up to certain limit) & month. Point to point facility Point to point network available between college and parent institution through which students, accounts & library records are centrally stored.

We have newly added in 2021-22 1) Battery for UPS Inverter to power College Server PC and Office PC 2)(Wireless Connectivity Device)

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | No File Uploaded |
| Paste link for additional information | https://cidco.mit.asia/departments/iqac/downloads/2021-22/IV/4.3.1.pdf |

4.3.2 - Number of Computers

105

| File Description | Documents |
|-----------------------------------|---------------------------|
| Upload any additional information | No File Uploaded |
| List of Computers | View File |

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

| File Description | Documents |
|--|---------------------------|
| Upload any additional Information | No File Uploaded |
| Details of available bandwidth of internet connection in the Institution | View File |

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

6.98019

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | No File Uploaded |
| Audited statements of accounts | View File |
| Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates) | View File |

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Procedures and policies for maintaining and utilizing physical, academic and support facilities :Maintenance of physical, academic support facilities are as follows: 1.The expenditure permission of maintenance is carried out in budget of

college in the month of March and sent to MIT IBS Office for approval. 2. Cleaning of the campus, toilets, classrooms, maintenance of garden, hostel etc. is done through Annual Maintenance Contract (AMC), a central housekeeping agency of MIT. 3. The maintenance of computer hardware, CCTVs, LCD projectors, printer, Xerox, scanner is done by service provider. 4. The maintenance of hardware and software of IT infrastructure is managed by departments with the help of students. If problem is not resolved by the staff then the maintenance is done by external technician. 5. Refilling of fire extinguishers is done by service provider. 6. There is regular water supply from Municipal Corporation. The college has two bore wells.

7. The necessary maintenance of equipment's, instruments is done by staff. 8. The respective departments conduct a periodic audit to ensure timely corrective action for proper functioning of the various equipment and hardware. 9. The proposals about maintenance of laboratory equipment's are immediately approved by management and the work is done in time. 10. For voltage fluctuations Miniature Circuit Breakers (MCB) are installed in all computer labs to avoid overload and faults in power supply. 11. Physical and Academic facilities are uploaded on website.

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | View File |
| Paste link for additional information | https://cidco.mit.asia/departments/igac/downloads/2021-22/IV/Maintenance_Bills.pdf |

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

247

| File Description | Documents |
|--|---------------------------|
| Upload self attested letter with the list of students sanctioned scholarship | View File |
| Upload any additional information | View File |
| Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template) | View File |

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

45

| File Description | Documents |
|--|---------------------------|
| Upload any additional information | View File |
| Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template) | View File |

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

| File Description | Documents |
|---|---|
| Link to Institutional website | https://cidco.mit.asia/departments/igac/downloads/2021-22/V/5.1.3.pdf |
| Any additional information | View File |
| Details of capability building and skills enhancement initiatives (Data Template) | View File |

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

115

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

115

| File Description | Documents |
|--|---------------------------|
| Any additional information | View File |
| Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template) | View File |

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

| File Description | Documents |
|--|---------------------------|
| Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee | View File |
| Upload any additional information | No File Uploaded |
| Details of student grievances including sexual harassment and ragging cases | View File |

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

| 30 | |
|--|---------------------------|
| File Description | Documents |
| Self-attested list of students placed | View File |
| Upload any additional information | View File |
| Details of student placement during the year (Data Template) | View File |

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

| 8 | |
|--|---------------------------|
| File Description | Documents |
| Upload supporting data for student/alumni | View File |
| Any additional information | No File Uploaded |
| Details of student progression to higher education | View File |

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

| 0 | |
|--|---------------------------|
| File Description | Documents |
| Upload supporting data for the same | No File Uploaded |
| Any additional information | No File Uploaded |
| Number of students qualifying in state/ national/ international level examinations during the year (Data Template) | View File |

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

| File Description | Documents |
|--|---------------------------|
| e-copies of award letters and certificates | No File Uploaded |
| Any additional information | No File Uploaded |
| Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template) | View File |

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

In 2021 -22 there is corona crisis hence college runs in online and offline mode as per the situation. According the situation Institution is abide the rules of affiliating university and Government of Maharashtra. We are unable to constitute the student council this year. But we have representation of students in various committees as follows

- 1) Internal complaints committee (ICC)
- 2) Anti Ragging committee
- 3) Cultural committee

| File Description | Documents |
|---------------------------------------|---------------------------|
| Paste link for additional information | Nil |
| Upload any additional information | View File |

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

0

| File Description | Documents |
|--|---------------------------|
| Report of the event | No File Uploaded |
| Upload any additional information | No File Uploaded |
| Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template) | View File |

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The College has Alumni committee but not registered association. The following are the office bearers of the Alumni Association. Sr.No. Name of Members Designation

- 1 Dr. Mahendra H. Kondekar Chairman
- 2 Asst. Prof. Surekha D. Mengade Member
- 3 Asst. Prof. Bhaskar D. Kadam Member
4. Dr.. Sonal D. Bachhao Coordinator

The Contribution of Alumni to the growth & development of the institution will be taken into consideration. Institute is positive and open for the feedback and suggestions by the alumni and tries to meet their feedback and suggestions in the shortest possible time. The institution is extremely proud of every member of its alumni. Most of them are successful in their careers as jobs, higher education and in the field of entrepreneurship. We successfully draw on their support through Annual Alumni meets. The Alumni meets with the current batches and mentors

them through the networking forums to the best of their abilities. They share their experiences, knowledge and advice the students. The Alumni Association plays an important role in helping to shape the future of the Institute by representing the views of its members and contribute to build an engaged and supportive alumni community.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://cidco.mit.asia/departments/iqac/downloads/2021-22/V/5.4.1.pdf |
| Upload any additional information | View File |

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

| File Description | Documents |
|-----------------------------------|------------------|
| Upload any additional information | No File Uploaded |

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The governance of the institution runs according to the vision, mission and objectives. Formulation of action plans and defining the policy objectives attempts to address the issues of systematic change to provide quality education. Creating robust principles, frameworks, systems and processes the institution intends to reinforce the culture of excellence. All the systems work together as a team aiming to be champions of organizational change. The Departments fosters a healthy competitive atmosphere among themselves and each one strives to accomplish excellence in their standards. We help students to build their overall personality to become a responsible person of the society. We run career oriented programmes to get employment to the students after their education. Many students placed and some students started their own ventures. We arrange seminar, workshop on career opportunities for the awareness of the opportunities for the market. All teaching and non teaching faculties work together as a team for achieving the objectives of the institution.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://cidco.mit.asia/departments/igac/downloads/2021-22/VI/6.1.1.pdf |
| Upload any additional information | View File |

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The top management is highly responsive, plans in a meticulous manner to utilize the resources optimally. The empowered team of Principal, IQAC members, teachers and supporting staff and students help in design and implementation of quality policy and plans. The successful implementation of quality policy and plans is due to:

- Excellent communication at all levels, one to one interaction.
- Excellent interpersonal relationship of the management with the Head of the institution, and head of the institution with staff and students.
- Head of the Institution believes in total transparency and participatory management involving all concerned individuals of the organization.
- Above mentioned criteria along with the information feedback tools like meetings of the staff, Heads of departments, Association meetings, examination committee meetings and various activities which are organized by inviting illustrious personalities.
- Regular meetings of the College Development committee, college committee and the managing committee.
- The management encourages staff to give suggestions for improving the efficiency of the institution. These are implemented on a priority basis.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://cidco.mit.asia/departments/igac/downloads/2021-22/VI/6.1.2.pdf |
| Upload any additional information | View File |

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

In view of the strategic plans, the institute has perspective plan of advancement. This arrangement is made according to the necessities of the students and so as to oblige the requirements of the institute and the society.

Following Major areas are covered in the plan as mentioned below:

- Academics
- Administration
- Research
- Hostel/Infrastructure
- Industry interface placement activity
- Social Responsibility
- Feedback from stakeholders
- Financial planning and support

Academics

Marathwada Institute of Technology, Cidco, Aurangabad is an affiliated institute from Dr. Babasaheb Ambedkar Marathwada University, Aurangabad and it receive curriculum to be caught to students as provided by University. The curriculum provided by the university needs a focus on various issues viz:

1. Technical knowledge with respect to core discipline
2. Use of Advanced Technologies etc.

3. Development of knowledge to cater the need of economy, society country as a whole to contribute the development of the nation.

| File Description | Documents |
|--|---|
| Strategic Plan and deployment documents on the website | View File |
| Paste link for additional information | https://cidco.mit.asia/departments/igac/downloads/2021-22/VI/6.2.1.pdf |
| Upload any additional information | No File Uploaded |

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

With the hands-on experience of the management, the Institutional Management is designed in a scientific way with transparency to get the optimum results out of it.

A hierarchical sets up is established from top management to down the level clearly demarking the Duties, Responsibilities, Accountability and Authorities at every stage.

It has an effective organizational structure which monitors and improves the institution. The organizational structure of the institution is attached with supporting document.. We appoint employees according to the need and policies of management and rules of affiliating universities by getting consent of special cell of Dr. BAMU. Appointment letter is given to employee which contains service rules in detail. If eligible candidates are not available then ad-hoc faculties are appointed by local selection committee for a period of one year.

| File Description | Documents |
|---|---|
| Paste link for additional information | https://cidco.mit.asia/departments/igac/downloads/2021-22/VI/6.2.2.pdf |
| Link to Organogram of the institution webpage | https://cidco.mit.asia/departments/igac/downloads/2021-22/VI/6.2.2.Additional.pdf |
| Upload any additional information | No File Uploaded |

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

| File Description | Documents |
|--|---------------------------|
| ERP (Enterprise Resource Planning) Document | View File |
| Screen shots of user inter faces | View File |
| Any additional information | View File |
| Details of implementation of e-governance in areas of operation, Administration etc(Data Template) | View File |

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Marathwada Institute of Technology, Cidco, Aurangabad has effective welfare measures in place for its teaching and non-teaching staff. The various welfare schemes are as follows:

- Accidental Insurance
- Maternity benefits as per norms
- All the non-doctoral staff members are encouraged to get enrolled for part-time Ph.D. program.
- Subsidized on medical facilities in MIT Hospital, Aurangabad
- Employees Provident Fund
- Non Teaching Employee gets fees concession for their ward

The following facilities are also provided to employees for efficient functioning:

- Medical leave as per norms
- Psychological counseling
- Internet and free Wi-Fi facilities are also available in campus for staff & Students
- Workspace
- Computing facility
- Sports facilities
- Faculty members are provided with Individual cabin and system to facilitate good ambience.

Skill development courses are organized for non- teaching staff to enhance their skills in work environment.

- Women Empowerment Cell is established for creating venues for women members to flourish and gain momentum.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://cidco.mit.asia/departments/igac/downloads/2021-22/VI/6.3.1-work.pdf |
| Upload any additional information | View File |

6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | No File Uploaded |
| Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template) | View File |

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

1

| File Description | Documents |
|--|---------------------------|
| Reports of the Human Resource Development Centres (UGCASC or other relevant centres). | No File Uploaded |
| Reports of Academic Staff College or similar centers | No File Uploaded |
| Upload any additional information | View File |
| Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template) | View File |

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

3

| File Description | Documents |
|---|---------------------------|
| IQAC report summary | No File Uploaded |
| Reports of the Human Resource Development Centres (UGCASC or other relevant centers) | No File Uploaded |
| Upload any additional information | View File |
| Details of teachers attending professional development programmes during the year (Data Template) | View File |

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The college has a "self-appraisal system" to evaluate the performance of the faculty and ensure that information on multiple activities, like post with salary details, teaching, research and extension programmes etc.

The college also appraises the performance of its non-teaching staff at the time of promotion recommended by the Principal and approval by the top management.

- Staff fill up the self-appraisal form it include multiple activities, like post with salary details, teaching, research & other work.
- These appraisal form submitted to the all respective HOD and then forward to the Principal.

Principal check all appraisal form giving remark on that and finally submitted to the management for evaluation.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://cidco.mit.asia/departments/igac/downloads/2021-22/VI/6.3.5.pdf |
| Upload any additional information | No File Uploaded |

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college has such mechanisms for the internal & external audit.

Internal Audit: Internal Audit is conducted with the help of account section of G.S.Mandal. Internal regular Audit is conducted with the help of account section.

External Audit: The Accounts are regularly audited every year. The college has appointed statutory auditor Account (C.A.) for the external audit.

The external audit is done by Mr. N. V. Sharma Chartered accountant. He is appointed by G.S.Mandal.

Scholarship external Audit: There is Scholarship external audit done by the Social Welfare Department. Also Schedule Tribe (ST) Scholarship External Audit is done by department.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Paste link for additional information | Nil |
| Upload any additional information | View File |

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

4.5

| File Description | Documents |
|---|---------------------------|
| Annual statements of accounts | View File |
| Any additional information | View File |
| Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template) | View File |

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Policy and procedure for resource mobilization:

The major sources of institutional funding are fees received from the students. Deficit has been managed by funding from parent trust.

Suitable Institutional mechanisms are available to monitor the effective and efficient use of financial resources.

Our expenses are monitored, checked and controlled under vertical hierarchy through internal control system of all the day to day transactions. Apart from above we have also appointed external statutory auditor.

Student scholarships are received from various schemes under state and central government.

Different grants for updating/purchasing equipment's/ teaching aids/ infrastructure for cocurricular development are received

from the top management.

Funds for organizing extension and outreach programmes are received from the university NSS, Sports and Various programs.

Optimal utilization of resources:

The funds collected from above resources are utilized optimally. The utilization was done for following purpose:

1. Expenditure on manpower resources.
2. Expenditure on academic and physical facilities.
3. Expenditure on maintenance of infrastructures.
4. Purchase of text & reference books, etc.
5. Subscription of research journals, Remote access with library of Dr. Babasaheb Ambedkar Marathwada University, Aurangabad.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Paste link for additional information | Nil |
| Upload any additional information | View File |

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC is one of the major policy making and implementing unit in our college. It strives hard for upgrading the college infrastructure and all support facilities to meet the standards of higher education and growing need of students. It assesses and suggests the parameters of quality education.

However following may be two examples of best practices institutionalized:

- Academic Audit through IQAC :

The college takes academic audit of each department and various committees every year through IQAC to increase and maintain the quality of education. Academic Audit Committee is set up for this purpose. At the beginning of academic session, the committee collects academic plan including publication innovative and best practices, assignment, ICT based activity, students competition,

seminar and workshop supposed to organize for better performance. The Committee evaluated plan submitted by the departments and committees as per the academic plan reviewed their academic progress. IQAC contributed for academic excellence through various activities.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://cidco.mit.asia/departments/igac/downloads/2021-22/VI/6.5.1.pdf |
| Upload any additional information | View File |

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC continuously reviews and takes steps to improve the quality of the teaching-learning process.

The Academic Calendar is prepared in advance, displayed and circulated in the Institute and strictly followed.

Admission to various programmes, summer, winter and mid-term vacations, examination schedule and declaration of results are notified in the Academic Calendar.

All newly admitted students have to compulsorily attend the Orientation Programme, in which they are made aware of the values, the uniqueness of the Education system, the teaching learning process, the system of continuous evaluation, various co curricular activities etc. All students are also given a guided tour of the campus and the various facilities.

Students are informed of the Time-Table, Programme structure, syllabus of the courses before the semester commences.

Class Teachers & Mentors are regularly conducted with students to take feedback and appropriate steps are taken to enhance the teaching-learning process.

Feedback from students is also taken individually by Head of Department for their respective courses and directly through IQAC. Students are also free to approach the Principal of the Institute for feedback and suggestions.

Feedback is properly analyzed and shared with the Principal, HODs and individual faculty members.

The teaching-learning processes are reviewed, and improvements implemented, based on the IQAC recommendations. The major initiatives taken over the last five years include the following:

- Automation of Admission Processes - Provision for online fee payment
- Curriculum Development Workshops in many subjects
- MoUs with prestigious Institutes, Universities, Industries
- Application for NIRF, NAAC

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://cidco.mit.asia/departments/iqac/downloads/2021-22/VI/6.5.2.pdf |
| Upload any additional information | No File Uploaded |

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

| File Description | Documents |
|--|---|
| Paste web link of Annual reports of Institution | https://cidco.mit.asia/departments/iqac/downloads/2021-22/VI/NIRF.pdf |
| Upload e-copies of the accreditations and certifications | View File |
| Upload any additional information | View File |
| Upload details of Quality assurance initiatives of the institution (Data Template) | View File |

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

For good quality technical education and for ensure women empowerment through gender equity in education, MIT college cidco always take initiative. The college is taking consistent efforts to promote women education. Various programs, webinar, seminar are organized to aware students about gender equality. Gender equality is promoted through admission policy, special care is taken to admit female candidates. Age relaxation is given in employment for female candidate. Maternity leave, child care leave are given to female employees. For the security purpose in college campus formation of committee like Internal Complaints Committee (ICC) is established, CCTV camera is installed. No decimation made with Transgender person and equal opportunity is given to them. World women day and International Transgender day Of visibility is celebrated in college annually. Each women student is allocated to different women mentee for the purpose of personal help.

| File Description | Documents |
|---|---|
| Annual gender sensitization action plan | https://cidco.mit.asia/departments/igac/downloads/2021-22/VII/7.1.1.pdf |
| Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information | https://cidco.mit.asia/departments/igac/downloads/2021-22/VII/7.1.1.pdf |

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

| File Description | Documents |
|--------------------------------|---------------------------|
| Geo tagged Photographs | View File |
| Any other relevant information | No File Uploaded |

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

SOLID WASTE MANAGEMENT

LIQUID WASTE MANAGEMENT

PLASTIC WASTE MANAGEMENT

The MIT Cidco made different techniques for the management of degradable and non-degradable waste. The main focus is to, recycle, reuse and reduce the waste. It is advised by MIT Cidco management to refuse anything which is not needed. For solid waste management, different dustbins are entitled with different name for respective waste deposited. The daily collected waste in different bins are dispose to convert into manure. The non-degradable waste is given to local municipal corporation for solid waste management.

The MIT Cidco made wastage water pipeline through which waste water is supplied to trees planted in the campus, which help in preventing the wastage of used water in sewage and reduce load on sewage system.

| File Description | Documents |
|---|---------------------------|
| Relevant documents like agreements / MoUs with Government and other approved agencies | No File Uploaded |
| Geo tagged photographs of the facilities | View File |

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

| File Description | Documents |
|---|---------------------------|
| Geo tagged photographs / videos of the facilities | View File |
| Any other relevant information | No File Uploaded |

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

A. Any 4 or All of the above

| File Description | Documents |
|--|---------------------------|
| Geo tagged photos / videos of the facilities | View File |
| Various policy documents / decisions circulated for implementation | No File Uploaded |
| Any other relevant documents | No File Uploaded |

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

B. Any 3 of the above

| File Description | Documents |
|---|---------------------------|
| Reports on environment and energy audits submitted by the auditing agency | View File |
| Certification by the auditing agency | No File Uploaded |
| Certificates of the awards received | No File Uploaded |
| Any other relevant information | No File Uploaded |

| | |
|--|------------------------------|
| <p>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment</p> <p>5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</p> | <p>D. Any 1 of the above</p> |
|--|------------------------------|

| File Description | Documents |
|--|---------------------------|
| Geo tagged photographs / videos of the facilities | View File |
| Policy documents and information brochures on the support to be provided | No File Uploaded |
| Details of the Software procured for providing the assistance | No File Uploaded |
| Any other relevant information | No File Uploaded |

| |
|---|
| <p>7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).</p> <p>Campus provides inclusive environment by organizing various programs in college. To promote cultural, regional, linguistic, communal socioeconomic and other diversities tolerance and harmony, various cultural and sports activities are conducted in college. Students from across the state have been benefitting due</p> |
|---|

to jurisdiction of college.

Unity in diversity is done by NSS cell by organizing various programs. Institute adopt a village every year through NSS cell and programs like pathnatya, rally, Dam formation etc are arranged in village for promotion of communal and cultural harmony.

Marathi bhasha din and Hindi bhasha din is organized by NSS cell on 27th February and 14th September to deliberate the linguistic harmony between Marathi and Hindi. Different competition are conducted on this day.

Seminars, workshops are conducted by various department to promote communal harmony and tolerance. Various programmed organized from 15th August 2021 to 31st December 2021 to celebrate Azadi ka Amrut Mahtosav to sensitize student about freedom fighter. Rakhsha Bandhan is celebrated in orphan home to sensitize student about the last section in society.

| File Description | Documents |
|--|---------------------------|
| Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution) | View File |
| Any other relevant information | No File Uploaded |

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The MIT Cidco design various programs for the encouragement of Constitutional values, rights, duties, and responsibilities of citizens among the students and employee. Different activities are arrange to create awareness about the national identity and symbols.

The MIT Cidco celebrate Independence day every year on August 15 in its campus. On this day National Flag is hoisted by chief guest followed by singing of the National Anthem by students. The Chief guest and Principal address the student on the freedom and different freedom fighter. In the year 2021 we celebrate Azadi Ka Amrit Mahotsav the 75th Independence day

On 26th January the date on which Constitution of India come into effect, MIT cidco celebrate Republic Day in its campus with great honor highlighting the importance of constitution. To create awareness about constitution of India different activities like poster competition are conducted.

On 26th November constitution day is celebrated in college campus and all the students with staff take oath of allegiance to the constitution.

| File Description | Documents |
|--|---|
| Details of activities that inculcate values; necessary to render students in to responsible citizens | https://cidco.mit.asia/departments/igac/downloads/2021-22/VII/7.1.9.pdf |
| Any other relevant information | Nil |

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

B. Any 3 of the above

| File Description | Documents |
|--|---------------------------|
| Code of ethics policy document | View File |
| Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims | No File Uploaded |
| Any other relevant information | No File Uploaded |

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Every year National Festivals i.e. Republic Day on 26th January and Independence day on 15th August celebrated in College campus by hoisting national flag by the chef guest.

On 14th January Dr. Babasaheb Ambedkar Marathwad University Namvistar din is celebrated.

On 12th January Rashtramata Jijau birth Anniversary along with the birth anniversary of Swami Vivekananda is celebrated.

National Voter day is celebrated On 25th January to bring awareness about democracy and rights and important of vote.

On 8th February women's day is celebrated in campus under the supervision of women cell and awareness about women health and gender equality is spread

On 19th February Chattrapati Shivaji Maharaj birth Anniversary is celebrated and talk on his great work for common people is takes place.

International environment day is celebrated On 6th June for promoting awareness about importance of environment.

International Yoga day was celebrated in the college on 21st June. Students were introduced about benefits of yoga. Students and staff members performed different types of yoga.

On 26th November constitution day is celebrated to commemorate the adaptation of the Constitution of India. The day highlights the efforts of the makers of constitution

| File Description | Documents |
|---|---------------------------|
| Annual report of the celebrations and commemorative events for the last (During the year) | View File |
| Geo tagged photographs of some of the events | No File Uploaded |
| Any other relevant information | No File Uploaded |

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Title of the Practice: To develop Students awareness about self-employment through participation in Entrepreneurship Development Programme through various activities.

Objectives of the practice:

1) The initiative aims to involve the students in various Entrepreneurial activities like industrial visits, Entrepreneurship Development seminar and workshops, Poster presentation competition of students on successful Entrepreneurs and industrialists.

2) To improve the awareness about self-employability among graduates and help them to identify the qualities and skills for future Entrepreneurs.

Context: As we know that most of the graduates take education for good employment. This demand from education is not fulfilled only through employment. Self-employment can help the students to get the job as well as give the job to others.

Best Practice II Title of the Practice: Implementation of ERP modules for academic and administrative effectiveness. **Objectives of the practice:** To enhance the qualitative academic and administration work for students. To remove the financial crises by paying academic or exam fees online. To trend the student to use of ERP software for easy and day to day work. **Context:** ERP is the internet based process, can be used on mobile also. It is used for admission, financial, and academic process.

| File Description | Documents |
|---|---|
| Best practices in the Institutional website | https://cidco.mit.asia/departments/igac/downloads/2021-22/VII/7.2.1.pdf |
| Any other relevant information | https://cidco.mit.asia/departments/igac/downloads/2021-22/VII/7.2.2.pdf |

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Our institute was established in 2001. Motto of our institution is to provide technical education, skill based education and make

the learner employable or entrepreneur. Our institute runs courses like 1) Bachelor of Computer Application 2) Bachelor of Science in Computer Science 3) Bachelor of Science in Information Technology 4) Bachelor of Science in Automobile Technology 5) Bachelor of Science in workshop Technology 6) Bachelor of Science in Refrigeration and Air conditioning 7) Master of Science in Information Technology 8) Master of Science in Computer Science

All of the above programmes are skill based and help students to get job opportunities.

| File Description | Documents |
|--|---------------------------|
| Appropriate web in the Institutional website | No File Uploaded |
| Any other relevant information | View File |

7.3.2 - Plan of action for the next academic year

- To promote faculty and students for research.
- To organize seminars, workshops, webinars and conferences.
- To initiate steps to implement New Education Policy 2020 effectively.
- To participate in various workshops and seminars for the effective implementation of NEP 2020.
- To organise activities through MOU's.
- To organize various cultural programmes.
- To promote the students to participate in SWAYAM, MOOC courses.
- To promote the students to do certification in AWS, Red Hat, oracle etc.
- To improve academic excellence by adopting effective teaching practices.
- To focus on value added education.