

Date:

To,
The General Secretary
Gramaudyogik Shikshan Mandal,
Aurangabad-431.005.

Subject: Application for the post of _____
In Marathwada Institute of Technology, N-4, Cidco Aurangabad. 431003.

Sir,
With reference to your advertisement in _____
dated _____ I am submitting herewith my application for the post
of _____ in _____ at M.I.T. CIDCO, Aurangabad.

Particulars about my educational qualification and experience are as per the information provided in prescribed format attached herewith. I have also enclosed the attested copies of mark sheets and other necessary certificates in support of the information given in Bio-Data.

I request your kind honor to consider my candidature for the post applied and arrange to send the Interview Call on the correspondence address stated herewith.

Thanking You.

Yours Faithfully,

Encl: 1. Prescribed format
2. Copies of all Testimonials
3. Total Nos, of pages
Including form

Name: _____

Address: _____

Phone No.: _____

Mobile No.: _____

PHOTO

BIO-DATA

1. Name of the Candidate: _____

(In full, beginning with surname)

2. Name of the post applied: _____

_____ in _____

3. Address for Correspondence: _____

Phone No.:

Office: _____

Residence: _____

Mobile No.: _____

4. Permanent Address: _____

Phone No.:

Office: _____

Residence: _____

E-mail: _____

5. Date of Birth: _____ Day _____

6. Sex: Male/Female

7. Caste: If belonging to B. C. _____

8. Reservation Category: SC/ST/NT-1/NT-2/NT/VJNT/OBC/SBC/OPEN

(Please attach the recent copy of caste certificate/Validity Certificate. For OBC candidates, Non-Creamy Layer Certificate is must)

9. Educational Qualification: _____

(Please furnish the details of education in the given Table-1 Attach true copies of all relevant mark-memos.)

10. Information about Advanced or Special Training completed:

Sr. No.	Particulars of Training	Name of Organization	Duration of Course	Grade Obtained
1				
2				
3				
4				

11. Particulars of Teaching Experience

a) Total Teaching Experience _____ Years.

b) Subject Taught _____

Class	Subject	Institute	Years

c) Do you have any Industrial Experience: Yes/No

If Yes, for how many years? _____ Years

(Please give the particulars of service as Teacher or as Engineer in Table No. 11 given on separate page)

12. Give particulars of the published work like Book, Research /

Scientific articles if any, at your credit (Attach separate sheet, if necessary)

13. Give particulars of the Seminars, Workshops, Re-fresher Courses, Summer/Winter School attended if any by you (Attach separate sheet, if necessary)

14. Experience as Paper setter / Examiner at University level.

15. Give the information about extracurricular activities.

a) Membership of any Professional Body.

b) Participation in sports at Dist. / University Level.

c) Participation in N.C.C./N.S.S. at College / University Level.

16. Present Employment Status: Employed/Unemployed.

if employed,

a) Name of Organization: _____

b) Designation: _____

c) Pay Scale: _____ Total emoluments: _____

17. Any other information, which is not covered above, but you feel important and to be stated here in this application.

18. References

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TABLE - I EDUCATIONAL DETAILS OF THE CANDIDATES

Sr. No.	Degree/Diploma	Year of passing	%	Class obtained	College of study	University
01	SSC					
02	HSC					
03	DEGREE					
04	P.G.					
05	M. Phill.					
06	Ph.D.					
07	Any Other					
08						
09						

(Please attach attested true copies of all mark-memos supporting above information)

TABLE - II EMPLOYMENT DETAILS OF THE CANDIDATES

Sr. No.	Name of the Organization	Post Held	Salary Drawn	Period of Employment	Reasons for leaving the job
1					
2					
3					
4					
5					
6					
7					
8					

(Information given above will not considered unless true copies of the testimonials are attached herewith.)

UNDERTAKING

a) I, Shri/Smt. _____
hereby undertake that information given hereby me is true and based on original certificates / testimonials with me. Validity of the same can be Verified at the time of interview.

b) Any information found false at any stage of employment, will result in termination of my service and will be liable for legal action against me as per the Rules of the Management, Government of Maharashtra, and Dr. B. A. Marathwada University

Date : ___/___/_____

Place : _____

(Signature of Candidate)

FOR OFFICE USE ONLY

Event	Date	
Application Received on		